

## ELECTORAL SERVICES TEMPORARY JOB APPLICATION

All information provided on this form will be confidential and will not be used for any purpose other than recruitment to Electoral Services roles. Please ensure you have read Job Descriptions for information on specific job types.

### PERSONAL INFORMATION

<b>Last Name</b>		<b>Mr / Mrs / Miss / Ms</b>	
<b>First Name(s)</b>			
<b>Home Address (inc Postcode)</b>			
<b>Date of Birth</b>		<b>NI Number</b>	
<b>Home Telephone</b>		<b>Mobile Telephone</b>	
<b>Email Address</b>			
<b>Do you have access to transport?</b>		<b>YES / NO</b>	

### JOBS YOU ARE APPLYING FOR

<b>NOTE:</b> All times are approximate and subject to change	<b>YES</b>	<b>NO</b>
<b>All day work at polling station</b> 6.30am to 10pm		
<b>Evening work at counting station</b> 9.30pm to 3am approx		
<b>Daytime work at counting station</b> (day after polling day) 9am to 4pm approx		
<b>Postal Vote Assistant</b> (on a day-to-day basis for up to 3 weeks before election)		
<b>Door to Door Canvasser</b> (Aug-Nov) and <b>Poll Card Deliverer</b> (April)		
<b>Which area(s) are you able to work in?</b>		
<b>BROMSGROVE</b>		
<b>REDDITCH</b>		

**WORK EXPERIENCE (THIS SECTION MUST BE COMPLETED)**

Please describe any election/canvass experience you have and which authority it was with:

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Please give any other relevant information/experience in support of your application:

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**DECLARATION**

Please tick

I Confirm that if employed I will not be connected to, nor will assist any political party or candidate at the election. If I become aware of any possible conflict of interest I will notify the Elections Officer immediately.	<input type="checkbox"/>
I am physically able to undertake the duties of the task(s) I am applying for.	<input type="checkbox"/>
I am entitled to work in the UK and understand that I must present the required proof of right to work documents before any offer of employment can be made.	<input type="checkbox"/>
I understand that if employed I would be consenting to working in excess of the normal maximum working hours provided by the Working Time Directive.	<input type="checkbox"/>
I agree to my details being stored on an Electoral Services computer database which will be subject to the provisions of the Data Protection Act 1998.	<input type="checkbox"/>
This application is supported by my Line Manager/Supervisor (Bromsgrove District Council and Redditch Borough Council employees only).	<input type="checkbox"/>

Signed:	Date:
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When complete, please return this form to:-  
 Electoral Shared Services  
 The Council House  
 Burcot Lane  
 Bromsgrove  
 B60 1AA

Or email to:-  
[elections@bromsgroveandredditch.gov.uk](mailto:elections@bromsgroveandredditch.gov.uk)

**APPLICATION PROCESS – WHAT HAPPENS NEXT**

Your application will be assessed and you may be contacted for a telephone interview by an Electoral Services Officer. If successful you will be accepted into the Electoral Shared Services Temporary Staff Pool. Applications will be kept in date order, if and when there is a requirement for additional staff, you will be contacted. Please note that we cannot guarantee employment. If you have any questions please contact us on 01527 881421