

Electoral Shared Services Household Registration Form

**Registration for Council Tax DOES NOT entitle you to be on the Electoral Register.
You MUST complete and return this form**

**Please use BLACK INK and BLOCK CAPITALS. If you need help filling in this form, please phone 01527 881 421.
Use this form to LIST EVERYONE WHO IS ELIGIBLE TO VOTE AND LIVING AT THIS ADDRESS. Each individual MUST sign by their own name.**

1 Current Address
Telephone Number / Email
You do not have to give these but it may help us resolve any queries quickly.

2 Previous Address
a) Please give previous address and date of move:
b) Please give name and address (if known) of your previous Local Council:

3 Names to be added to the current Register.											
1. Add the names of all eligible persons living at this address. 2. EACH PERSON LISTED MUST SIGN OPPOSITE HIS OR HER NAME IN THE SIGNATURE COLUMN. Without their signature, they cannot be added to the Register.			State Nationality	Soon to be 18? Please add anyone whose birthday is between 01/12/93-30/11/94	Jury Service Enter a ✓ if you are aged 70 or over	Edited Register Enter a ✓ if you do not wish to appear on the Edited Register	Postal Vote Enter a ✓ if you are also applying for a permanent postal vote *See Notes*	Signature (required by each individual) As far as I know, the details on this form are true and accurate. I am a British, other Commonwealth, Irish or other European citizen.			
Title	First Forename & Initials	Surname									
			day	mth	yr						

4 Reason for remaining on a previous register

5 Date of Application

For Office Use Only
Web
FormPolling District

6 Please return to:	Electoral Shared Services, The Council House, Burcot Lane, Bromsgrove, B60 1AA
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Notes on how to complete this form

- ❶ If the address is pre-printed, please check this is correct and make any changes where necessary. If this section is blank, please enter the address where you are currently resident. You can apply at your temporary home if you currently have no other home. If you are unsure about your residency, please contact the Helpline.
- ❷ Please enter your previous address(es) and date(s) of move. We will tell the Electoral Registration Officer for your old address(es) that you have moved so that your name(s) can be removed from that register. People who live at two homes (including students) are allowed to register at both. If you do not want to be removed from your other address please explain why in Part ❹.
- ❸ Add the name(s) of the eligible people resident at this address. In order to be included in the Register a person must :-
 - (a) be resident at a qualifying address in the area;
 - (b) be a British or qualifying Commonwealth Citizen, a Citizen of the Republic of Ireland or of another Member state of the European Union
 - (c) not subject to any legal incapacity to vote (age apart)
 - (d) be aged 18 before 30 November 2012;
 - (e) or have made a Service Declaration, Declaration of Local Connection or Overseas Declaration. These electors can register by a separate application form

The eligible **European Union** states are:
Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Italy, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden.

If you become 18 between 01/12/93 – 30/11/94, then please add your details and date of birth.

In the **Jury Service** box, if you are aged 70 years or more please put a ✓ opposite your name.

If you wish to **Opt-Out** of appearing in the **Edited Register** please put a ✓ in the Edited Register box opposite your name.

The Electoral Registration Officer makes and keeps two versions of the electoral register - the **Full Register** and the **Edited Register**. The **Full Register** lists everyone who is entitled to vote and includes their address. You can check it by calling at the council offices. Only certain people and organisations can have copies of the full register, and they can only use it for specified purposes. The main use of the full register is for elections and referendums, but it can also be used for other purposes such as the prevention and detection of crime and for checking your identity when you have applied for credit. It is a criminal offence either to pass the **Full Register** on to anyone or to use it for any purpose, except as allowed by the regulations. These regulations are available on the internet at www.legislation.hms.gov.uk/stat.htm or you can buy a copy from The Stationery Office Ltd. The **Edited Register** leaves out the names and addresses of people who have asked for them to be excluded from that version of the register. The edited register is available for general sale and can be used for any purpose.

If you would like a **Postal Vote** for all future elections an application form can be sent to your current address if you put a ✓ in the Postal Vote box opposite your name. **For a **Proxy Vote** (someone else voting on you behalf), or if you have any queries regarding Postal Voting, please contact the Electoral Registration Helpline.

All persons listed MUST SIGN opposite his or her name. Anyone who does not sign opposite his or her name cannot be added to the Register.

- ❹ Please give you reason(s) for not wanting your details to be removed from your previous register.
- ❺ Please date the application.
- ❻ Please return this form to the address shown.

In accordance with the Representation of the People Acts, any application to be registered as an elector is subject to public inspection to allow for objection to the application to be made. At the end of this period of public inspection (if no objection has been received) the applicant may be added to the Register of Electors at the beginning of each month.

If we get the form before...	The details will be changed on ...
Monday 12 December 2011	Tuesday 3 January 2012
Tuesday 10 January 2012	Wednesday 1 February 2012
Wednesday 8 February 2012	Thursday 1 March 2012
Friday 9 March 2012	Monday 2 April 2012
(If no elections) Thursday 5 April 2012	(If no elections) Tuesday 1 May 2012
(If elections) Wednesday 18 April 2012	(If elections) Thursday 26 April 2012
Thursday 10 May 2012	Friday 1 June 2012
Friday 8 June 2012	Monday 2 July 2012
Tuesday 10 July 2012	Wednesday 1 August 2012
Friday 10 August 2012	Monday 3 September 2012
There is no monthly update during September, October or November during the annual canvass period when all households have to register. A new Register is published on 1 December.	

How to get in touch with us:

<p>Electoral Shared Services The Council House Burcot Lane Bromsgrove B60 1AA</p>	<p>Helpline: 01527 881 421</p> <p>Email: elections@bromsgroveandredditch.gov.uk</p> <p>Websites: www.bromsgrove.gov.uk/elections www.redditchbc.gov.uk/elections</p>
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