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| PUBLIC CHARITABLE COLLECTIONSFORM OF ACCOUNT OF EXPENSES AND PROCEEDS OF A HOUSE TO HOUSE COLLECTION | U:\Home\Images\rbchead.png |
| House to House Collections Act 1939 |  |
| Please return completed form to: Licensing, Redditch Borough Council, Town Hall, Walter Stranz Square, Redditch, Worcestershire, B98 8AH |

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| FULL NAME OF THE PERSON TO WHOM THE PERMIT WAS GRANTED  |
|  |
| ADDRESS OF THE PERSON TO WHOM THE PERMIT WAS GRANTED |
|  |
| NAME OF THE CHARITY OR FUND WHICH IS TO BENEFIT |
|  |
| DATE(S) OF COLLECTION |
|  |

 [PLEASE SHOW NIL ENTRIES]

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| PROCEEDS FROM COLLECTION | £. p. | EXPENSES & APPLICATION OF PROCEEDS | £. p. |
| Amount obtained during period collection by sales of property or money collected. |  | Items of expense incurred during period of collection, other than expenses incurred for the purpose of converting property collected into cash: |  |
| INTEREST ON PROCEEDS: |  |
| OTHER ITEMS: |  | OTHER EXPENSES: |  |
| DISPOSAL OF BALANCE TO CHARITY (INSERT PARTICULARS) |  |
| TOTAL |  | TOTAL |  |

[TOTALS SHOULD BE EQUAL TO SHOW WHERE ALL MONEY COLLECTED HAS BEEN DISPOSED]VALUATION OF PROPERTY COLLECTED

Estimated value of property collected during the period of account:

|  |
| --- |
| £ |

If the estimated value is not equal to the difference between the ‘amount obtained by sales of property collected’ and the ‘items of expense incurred during period of account for the purpose of converting property collected into cash’, as stated in the above-mentioned account, an explanation should be given and attached to this form.

CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection and that none of the property to which it relates has been disposed of otherwise than by sale, unless found useless and destroyed or otherwise disposed of as rubbish.

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| Signed: | Date: |

CERTIFICATE OF ACCOUNTANT

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

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| Signed: | Date: |
| Qualifications: |