



SEVERITY

H&S	No Injury	Slight	Minor	Serious	Major
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LIKELIHOOD	Unlikely	1	2	3	4	5		MINOR
	Possible	2	4	6	8	10		SIGNIFICANT
	Likely	3	6	9	12	15		SIGNIFICANT
	Very Possible	4	8	12	16	20		MAJOR
	Almost Certain	5	10	15	20	25		MAJOR

RISK RANKING		
1 - 5	MINOR RISK	MONITORING REQUIRED
6 - 15	SIGNIFICANT RISK	LOOK TO IMPROVE / REDUCTION OF RISK REQUIRED
16 - 25	MAJOR RISK	STOP PROCESS - TAKE IMMEDIATE ACTION

Doc Ref: HSF001	Health and Safety Risk Assessment Template	 
Date: 02/01/19	GENERAL WORKPLACE RISK ASSESSMENT FOR BDC MARKET DURING COVID-19 CRISIS	
Version: 1.0		
Author: Martyn Bradley		

Date of Assessment: 01.06.20



Risk Assessment Number: 14b

Assessor(s): Jonathan Smith

Review Date: 30.09.20



Person(s) at Risk: Market Staff, Market Stall Holders and Members of the Public

Hazard		Current Controls	Initial Risk			Additional Controls	Residual Risk		
Hazard Description	Hazard Effect	Operational Controls	Severity	Likelihood	Ranking	Operational Controls	Severity	Likelihood	Ranking
Transmission of Coronavirus (COVID-19) in the workplace	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	<p>Employees who are in the vulnerable category to be supported in observing safer working practices and strict adherence to social distancing rules when in the workplace through specific risk assessment with their line manager</p> <p>Employees who are in an extremely vulnerable category are to stay at home for the period referred to in their NHS letter, complying fully with its' instructions, working from home where possible</p> <p>Employees who are unwell with symptoms of coronavirus (COVID-19) should not travel to or attend the workplace</p>	5	2	10	<p>A toilet with hand washing facility will be provided to Market staff and traders only. No public will have access to this facility. <i>Only should access to public toilets cease whilst market is still operational.</i></p> <p>Access will be controlled solely by the market manager who holds the only key.</p> <p>A council cleaner will be employed to regularly inspect and cleanse the toilet only on market days. <i>Only should access to public toilets cease whilst market is still operational.</i></p>	5	1	5

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Transmission of Coronavirus (COVID-19) in the workplace	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	<p>Any employee who develops symptoms of coronavirus (COVID-19) (a new, continuous cough and / or a high temperature) to be sent home and stay at home for 7 days from onset of symptoms</p> <p>If an employee lives in a household where someone else is unwell with symptoms of coronavirus (COVID-19) then they must stay at home in line with the Government's stay at home guidance</p> <p>All employees to observe effective social distancing (2 metres away from other colleagues), good hand hygiene (washing with hot water and soap for 20 seconds and more frequently) and good respiratory hygiene (Catch It, Bin It, Kill It)</p> <p>Enhanced and frequent cleaning and disinfecting of equipment and surfaces that are touched regularly, using existing cleaning products</p>	5	2	10	<p>All market staff to use additional blue gloves whilst erecting infrastructure and at the beginning/end of each shift must use hand sanitiser.</p> <p>Cash will be collected whilst wearing of PPE (Blue gloves) whilst obeying social distancing rules. Hand sanitiser will be also carried and used after each occasion of collecting cash.</p> <p>After use all blue gloves and any other PPE will be properly disposed of by way of High St bins.</p> <p>An operational procedure has been produced and given to all staff – staff have been briefed and will sign to have received this document & this will be kept on file.</p>	5	1	5

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Transmission of Coronavirus (COVID-19) in the workplace	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	<p>All market employees are required to use PPE when installing market infrastructure</p> <p>Staff to remain 2 metres apart whilst installing market gazebos with additional infrastructure such as sheets/tables being set up by only one member of staff being present in each gazebo at any time.</p> <p>No additional time to be spent on the market once the operation has been completed.</p> <p>Where face-to-face contact is essential, this should be kept to 15 minutes or less and, where practicable, at a distance of 2 metres.</p> <p>Cash handling will be undertaken with monies being paid in via the HSBC night safe.</p>	5	2	10	See above for additional controls	5	1	5

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Transmission of Coronavirus (COVID-19) in the workplace	Coronavirus presents with flu-like symptoms including a fever, a cough, or difficulty breathing, which can lead to significant illness or death	As much as possible, teams of colleagues to be kept working together (cohorting), and teams to be kept as small as possible Shift work to be considered where possible	5	2	10	See above for additional controls	5	1	5

