

NON-DOMESTIC RATES

SMALL BUSINESS RATE RELIEF

Address of property for which relief is sought	
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Financial year, or dates within a financial year, for which relief is sought	
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DETAILS OF OCCUPIERS OF PROPERTY

In the section below you should provide the details of the people who occupy the property named above. If the property is occupied by an individual as a sole trader please list their details. If it is occupied by a partnership, list the names of all of the partners or if occupied by a limited company, provide the details for that company.

Name	Address		
E-Mail	Tel	Fax	

Name	Address		
E-Mail	Tel	Fax	

Name	Address		
E-Mail	Tel	Fax	

Please continue on a separate sheet if necessary

Please continue overleaf

Details of all other properties in England for which the occupiers named overleaf pay Business Rates

Address	Rates Reference Number	Rateable Value	Is the property occupied?	Name of Council to whom the bill is paid

This application **must** be signed by the ratepayer. Where, for example, the ratepayer is a company or partnership, it should be signed by a director of that company or one of the partners and the person signing should state the capacity in which they have signed the form.

I confirm that the hereditament (property) to which this application relates is the only hereditament* in England occupied by

Insert name of ratepayer

Signature	Capacity of person signing	Date

It is a criminal offence to give false information when making an application for small business rate relief.

You should inform the Council of any changes in circumstances that may affect your entitlement to small business rate relief. (For example: you move out of the property; you occupy another property; the rateable value of any properties you occupy alters)

*No account shall be taken of any other hereditament the ratepayer occupies in England where:

- (i) the rateable value of each such hereditament shown in the local non-domestic rating list for that day is not more than £2,599; and
- (ii) the aggregate rateable value of all the hereditaments the ratepayer occupies in England, including the hereditament for which relief is sought, is not more than £25,499 (where the hereditament for which the relief is sought is situated in Greater London) or £17,999 (where the hereditament for which the relief is sought is situated outside Greater London).



Please complete and return this form to
Bromsgrove District Council Revenue Services
P.O. Box 7760 BROMSGROVE B60 1EH