RE 15-04/13

Penalty Charge Notice (PCN)

Bromsgrove District Council
www.bromsgrove.gov.uk

(PCN) Challenge form

Please complete the details below and send this form via e-mail, fax or post (details at the bottom of the page). The Penalty Charge Notice will be put on hold whilst we investigate your appeal and a reply will be sent in writing.

All challenges must be made in writing

Penalty Charge Notice no: | Date of issue:

Vehicle registration no:

Name:

Address:

Post code:

Telephone number: | E-mail:

Please note the registered owner/keeper/hirer of the vehicle is liable for the charge, even if they were not the driver of the vehicle on the date of contravention. The owner/keeper/hirer cannot transfer liability to the driver. Any documentation which you are relying on to support your challenge should be attached to this form (e.g. copies of disabled badge/permits).

Please use the space below to explain what happened and why you feel that you should not have to pay the Penalty Charge Notice.

Please note that if an appeal is received within 14 days of the date of issue of the Penalty Charge Notice and your appeal is rejected you will be given a further 14 days from the date of our reply to pay the reduced amount. This 14 day extension is at the Council's discretion.

Signed: | **Dated:**

Please forward by either:

Post: Parking Services Unit, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs. WR10 1PT.

E-mail: bdcparking@bromsgrove.gov.uk **Fax:** 01386 565119 **Any further enquiries:** 01386 565009