[Insert name and address of relevant licensing authority and its reference number (optional).]

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 - Club premises details

Name of club		
Postal address of	f premises or, if no	ance survey map reference or description
Post Town		Postcode
	han (if any)	rosicode
Telephone num		
E-mail address	(optional)	

Name of person performing duties of a secre	tary to the club
Address of person performing duties of a sec	retary to the club
Post Town	Postcode
Daytime contact telephone number (if any)	

£	
y used by the club?	Yes 🗌 No 🗌
ate to start?	DD MM YYYY
a limited period, when do	DD MM YYYY
uidance note 1)	
	£ y used by the club? ate to start? a limited period, when do iidance note 1)

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

What qualifying club activities do you intend to conduct on the club premises?

Prov	vision of regulated entertainment	ease tick all that ply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, H)	, fill in box

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J

In all cases complete boxes, K and L.

Α

Plays			Will the performance of a play take place indoors		_	
Standard days and timings (please read guidance note			or outdoors or both – please tick (please read guidance note 2)	Indoors		
(prease read guidance note6)				Outdoors		
Day	Start	Finish		Both		
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for performing plays	(please read gui	dance	
			note 4)			
Thur						
Fri			Non standard timings. Where the club intends to u			
			the performance of a play at different times from the column on the left, please list (please read guidance n			
Sat					le	
Sat					<u>ie</u>	

B

Films Standard days and timings (please read guidance note			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the exhibition of fil guidance note 4)	<u>m</u> (please read	1
Thur					
.			Non standard timings. Where the club intends to us		
Fri			the exhibition of film at different times from those li on the left, please list (please read guidance note 5)	sted in the col	
Fri				sted in the col	

С

Indoor sporting events Standard days and timings (please read guidance note 6)		d timings	Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			-
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			-
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the colum on the left, please list (please read guidance note 5)
Fri			-
Sat			-
Sun			

D

Boxing or wrestling entertainments Standard days and timings		0	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
(please read guidance note 6)			(preuse read gardanee note 2)	Outdoors		
Day	Start	Finish		Both		
Mon	n		Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for boxing or wrestlin	ng entertainme		
			(please read guidance note 4)	Sec. 1997	<u>nt</u>	
Thur			(please read guidance note 4)		<u>nt</u>	
			(please read guidance note 4) <u>Non-standard timings. Where the club intends to</u> <u>the boxing or wrestling entertainment at different</u> <u>listed in the column on the left, please list</u> (please re	use the premise times from tho	es for se	
Thur Fri Sat			Non-standard timings. Where the club intends to the boxing or wrestling entertainment at different	use the premise times from tho	es for se	

E

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors		
(please read guidance note 6)				Outdoors		
Day	Start	Finish		Both		
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for the performance of read guidance note 4)	of live music (p	lease	
Wed Thur				o <u>f live music</u> (p	lease	
				use the premise om those listed	es for	
Thur			 read guidance note 4) <u>Non-standard timings. Where the club intends to the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the performance of live music at different times from the p</u>	use the premise om those listed	es for	

F

Recorded music Standard days and timings (please read guidance note		d timings	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	ce note 3)	
Tue					
Wed			State any seasonal variations for the playing of rec	orded music (p	lease
			read guidance note 4)		
Thur			read guidance note 4)		
Thur Fri			Non-standard timings. Where the club intends to the playing of recorded music at different times from	om those listed	
			Non-standard timings. Where the club intends to	om those listed	

G

Performances of dance Standard days and timings (please read guidance note		timings	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	e note 3)	
Tue					
Wed			State any seasonal variations for the performance of guidance note 4)	o <mark>f dance</mark> (please	e read
Wed Thur				o <mark>f dance</mark> (please	e read
			guidance note 4) Non-standard timings. Where the club intends to u the performance of dance at different times from th	se the premise tose listed in th	es for
Thur			guidance note 4) Non-standard timings. Where the club intends to u	se the premise tose listed in th	es for

descrip within Standa	ing of a sin ption to th (e), (f) or rd days and read guida	at falling (g) d timings	Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon			outdoors or both – please tick (please read guidance note 2)	Outdoors	
				Both	
Thur Fri			State any seasonal variations for this entertainment guidance note 4)	(please read	
Sat			Non-standard timings. Where the club intends to us this entertainment at different times from those liste the left, please list (please read guidance note 5)		
Sun					

I

Standar	of alcoho d days and read guid		Will the supply of alcohol be for consumption - please tick (please read guidance note 7)	On the premises	
(picase 6)	read guida	ance note		Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations (please read guidance	note 4)	
Tue			-		
Wed			-		
Wed Thur			Non-standard timings. Where the club intends to the supply of alcohol at different times from those on the left. please list (please read guidance note 5)		
Thur			the supply of alcohol at different times from those		

open to guests Standa	club pren o the mem rd days and read guida	bers and d timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be open to the
Thur			members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			-
Sat			
Sun			

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).

J

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	
•	I have enclosed the plan of the premises.	
•	I have sent copies of this application and plan to the responsible authorities.	
•	I have completed and enclosed the club declaration and enclose a copy of the club rules.	
•	I understand that I must now advertise my application.	
•	I understand that if I do not comply with the above requirements my application will be rejected.	

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I	
(Insert full name)	
	of the club and have authority to bind the club

Signature	
Date	
Capacity	

Address for correspondence associated 11)	d with this application (please read guidance note
Post town	Post code

Notes for Guidance

1) Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

2) Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

3) Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

4) For example (but not exclusively) where the activity will occur on additional days during the summer months.

5) For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

6) Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

7). If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.8) Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.

9) Please list here steps you will take to promote all four licensing objectives together.

10) The application form must be signed.

11) This is the address which we will use to correspond with the club about this application.