



Changing Places Toilet Application Form

This application form should be completed with the details of the disabled person and their carer(s). Please complete all sections that apply.

Details of the disabled person who will be assisted when using the Changing Places Toilet:

Surname / Family name											
Title (Please tick as appropriate)	Mr		Mrs		Miss		Ms		Other		
First names						Also known as					
Address											
Date of birth				Phone number							
Email address											

Health and Safety:

1. Please confirm that the disabled person weighs less than 200 kilos/32 stone (maximum weight carried by the hoist) (Please tick as appropriate)				
Yes		No		

2. In an emergency situation, can the person or carer(s):				
Strike a button on a lifeline-style pendant?				
Yes		No		
Talk to control room staff via the intercom?				
Yes		No		



Disability or impairment:

3. What is the nature of the person's disability or impairment? (Please tick all those which apply)			
Physical		Sensory impairment - speech	
Learning		Sensory impairment - sight	
Sensory impairment - hearing		Sensory impairment - touch / feel	
Other			

If you need to provide more information please use an extra sheet of paper to send with this application. Bromsgrove District Council or Amber Services will contact you to arrange training where applicable.

In order to access the Changing Places Toilet, we need the following information about the carer(s):

Surname / Family name												
Title (Please tick as appropriate)		Mr		Mrs		Miss		Ms		Other		
First names						Also known as						
Address												
Phone number												
Email address												

Declaration

By signing this, you are agreeing that:

- Correct details have been given for access to the Changing Places Toilet to be provided.
- A copy of the User Manual for the Changing Places Toilet has been received, read and understood or been explained.
- The disabled person and their carer(s) have been advised to carry a mobile phone when using the Changing Places Toilet.
- The disabled person's maximum permitted weight for the tracking hoist of 200kgs or 32 stone.
- The disabled person and their carer(s) are aware of the emergency procedure i.e. using the Bromsgrove Lifeline system or pendant if anyone is taken ill or injured.
- The disabled person and their carer(s) will ensure that the PIN code is kept secure and not shared with anyone else.
- The disabled person and their carer(s) will update Bromsgrove District Council if any of this information changes.
- The disabled person and their carer(s) accept that this information will be held in paper files or on a computer database for the purposes of processing this application, records maintenance and the collection and analysis of statistical information by Bromsgrove District Council; and
- The disabled person and their carer(s) will use the equipment provided by Bromsgrove District Council in accordance with the manufacturer's instructions as Bromsgrove District Council will accept no liability for any damage to property or injury to persons arising from a failure to adhere to such instructions when operating the equipment.

Signed		Date	
Name			

Please sign here if you have assisted someone to complete this form.

Signed		Date	
Name			

This form should be completed and returned to: changingplaces@bromsgrove.gov.uk

Alternatively post to:

Bromsgrove District Council, Parkside, Market Street, Bromsgrove, Worcs. B61 8DA

Telephone 01527 881293 for general enquiries.

We will contact you routinely to check that the information we hold about you is correct and up to date and to ensure customer satisfaction.

This form has been issued by Bromsgrove District Council in partnership with Amber Services. The information provided will be treated in strict confidence and will only be shared between Councils and their service departments, and Amber Services for assessment and training in the use of the equipment in the Changing Places Toilet.

To view the Bromsgrove District Council privacy policy, please visit

www.bromsgrove.gov.uk/privacy-policy

1. How many people ordinarily assist the disabled or impaired person?

One		Two		Three		
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2. Do the carer(s) providing assistance understand the disabled person's needs?

Yes		No		
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3. Will the overhead tracking hoist need to be used?

Yes		No		
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If you have answered 'No' to question 3 above, please go to question 6. Otherwise, please continue to question 4.

4. Have the person(s) providing assistance been trained in the use of a tracking hoist? If "No" training will be provided.

Yes		No		
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5. Are the slings used Oxford compatible i.e. at least four hoops?

Yes		No		
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6. In an emergency situation, can the person or carer (s): -

Strike a button on a lifeline-style pendant?

Yes		No		
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Talk to control room staff via the intercom?

Yes		No		
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FOR OFFICE USE ONLY	Date	Officer initials
Application recorded by BDCFM		
PIN issued		
Training provided by Amber Services		