



APPLICATION FOR BROMSGROVE RETAIL MARKET NEW TRADER SCHEME

Forename:		Surname:	
Address:		Landline Number:	
		Mobile Number:	
		Emergency Contact Details	
Email:			
Trading Name (if any):		Trader Signature:	
Line of Goods (Please refer to the Balance Of Trade Policy & select a category):			
Vehicle Registration Number			
Insurance Details:			
Start Date:		End Date:	
ID Details seen: Yes / No		Stall Number Allocated:	



TERMS AND CONDITIONS

The New Traders Scheme offers traders their first four consecutive trading weeks at 50% rents.

- The scheme only operates from January to November.
- All traders attending in December will be liable to pay full rents.
- All days/weeks booked under this scheme are to be taken before 1st Dec; any days/weeks remaining after this date can only be used from January.
- The scheme runs for four consecutive weeks only. No days or weeks are transferable.
- The scheme is nontransferable to any another trader.
- All applicants must be selling new or under represented lines and no change of goods is permitted without written authorization - Please enquire with the market manager who will check with the balance of trade policy.
- Traders applying under this scheme must on application submit payment for the first four discounted rents, the fee being dependent on the days the trader wishes to attend.
- No Fees are returnable should a trader wishes to terminate their attendance.
- Following conclusion of the scheme traders will have the option to become a regular or casual trader if space and stalls are available.
- No regular pitch is guaranteed and the council through the market manager, reserves the right to allocate a different pitch on any trading day.
- The Market Managers decision on all matters arising from the T&C's is final.

Public Liability Insurance Requirements

- For the first week, no insurance is required however for subsequent weeks thereafter traders will need to provide a public liability certificate of £5million indemnity.

General Data Protection Regulations Bromsgrove Market

Bromsgrove District Council collects personal information about you for the fulfilment of a contract, or to take steps to enter a contract; by signing up to apply to trade on Bromsgrove Market, you are entering into a contract, and we require the personal data requested to fulfil this contract.

Data collected is:

- Name
- Contact details
- Emergency contact details
- Name of owner of the business (if different)
- Contact details (if different)
- Vehicle registration number
- (ID will be requested but not retained)

This information will be refreshed annually.

When you enter the contract, you can opt to consent to us processing your personal information for other specified purposes such as:

- Subscribing to the e-newsletter.
- Subscribing to the survey to inform the development of the market.
- Taking Images at events for promoting the market via the website, e-newsletter, and social media.
- Taking video footage at events for promoting the market via the website, e-newsletter, and social media.

Where you agree to be contacted, the data will be kept until it is either overwritten or until you no longer agree to be kept informed. If you chose not to consent to additional processing, this will not affect your or your rights. Details of all your other rights can be found at www.redditchbc.gov.uk/council/corporate/your-access-to-information/privacy-notice.aspx.

This information will be shared with staff responsible for the management of the market, and in some cases with Trading Standards and Environmental Health.

This information will not be shared/sold to any other service/organisation unless we have a duty to do so under law.

No decisions around this data are made by automated means.

Kindest regards
Mr. Jonathan Smith
Markets Manager

Working Days/Hours

Tuesday (**Market Day**) – 7.30am to 4.30pm

Thursday (**Admin Day**) – 7.30am to 4.30pm

Friday (**Market Day**) - 7.30am to 4.30pm

Saturday (**Market Day**) – 7.30am to 12.30pm

General Enquiries - on **Thursdays** (Only during working hours) Tel 07506

771200, Alternatively Email: Market@BromsgroveandRedditch.Gov.uk or check the Bromsgrove Market webpage.

Emergency Market Day Enquiries Only Tel 07715 923505