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## **Responsibilities of Verification Assistants**

### **Role**

To assist the Returning Officer in the verification of ballot papers after the close of the poll.

To make sure that the votes are verified efficiently and accurately.

### **Duties**

- Assist the Table Supervisor in the sorting and verification of the number of ballot papers.
- Ensure the requirements for secrecy and security are observed
- Remain at the Verification Centre until all votes are verified.
- Ensure that the proper procedure for the sorting and verification of ballot papers is followed, as per instructions.
- Act impartially at all times, be polite and professional but not engage in debate with any counting agent.
- Be responsible for the Health and Safety of yourself and others

