



Bromsgrove District Council
APPLICATION FOR INCLUSION ON TO THE LIST OF POTENTIAL SUPPLIERS

NFI Statement Re Procurement

Bromsgrove District Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see: www.audit-commission.gov.uk/nfi

Please supply the following information:

Company Details

Name of Company
Main address for correspondence:
Contact Name
Telephone Number
Fax No
E-Mail Address
Length of time your company has been trading

Range of goods or Services offered by Organisation

From which address will the goods or services be provided?

Do you currently hold contracts/or supplies for this Authority YES/NO

If yes, please give details and name of the Council Department supplied

N.B. If you are a contractor employing more than 5 people you must submit a copy of your Health & Safety Policy

**If you are a contractor are you registered either through Constructionline or CHAS?
Please state which.**

References

Please list up to three names, addresses and contact details of other organisations (Preferably public sector) OTHER THAN THIS AUTHORITY for which your Company has recently carried out work or supplied goods/materials.

The information given should cover the whole range of work or supply of goods/materials for which your company wishes to be considered.

Contact Name
Contact Address
Telephone Number
Fax Number
Type of Work/Supply
Approx Value of Contract/s
Contract Start and Completion Dates

Contact Name
Contact Address
Telephone Number
Fax Number
Approx Value of Contract/s
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Contact Address
Telephone Number
Fax Number
Type of Work/Supply
Approx Value of Contract/s
Contract Start and Completion Date/s

Please ensure all the above details are completed also confirming the referees provided are willing to provide a reference. If any less than two references are returned, your application may be rejected.

Financial Details

Please give details of annual turnover in the last three financial years

Financial Year ended 20__ £ _____

Financial Year ended 20__ £ _____

Financial Year ended 20__ £ _____

Please provide your company registration number (if applicable)

Are your accounts published at Companies House?

What is the name and address of your banker?

Are you capable of accepting VISA card payments?
If you can what level of VAT reporting can you offer?

Either complete electronically and e mail to a.haslam@bromsgrove.gov.uk

Or print in hard copy complete and return to:

Bromsgrove District Council
Corporate Procurement Unit
The Council House
Burcot Lane
Bromsgrove
Worcestershire
B60 1AA

NB. APPLICANTS SHOULD NOTE THAT INCLUSION ON THE LIST OF POTENTIAL SUPPLIERS DOES NOT IMPLY ANY AUTOMATIC INCLUSION IN FUTURE QUOTATION/TENDER OPPORTUNITIES