

HUNNINGTON PARISH COUNCIL

MINUTES OF A MEETING OF HUNNINGTON PARISH COUNCIL HELD ON TUESDAY 22ND JANUARY 2008 AT 7.30PM

Present : Cllr. J Peeney (Chairman), Cllr. C Grove, Cllr. D Wharton and Cllr. S Fitzpatrick , Cllr. S Harper
In Attendance : Clerk, D Hancox District Councillor and E Moore C Councillor

Democratic Half-Hour – Public Question Time – No members of the public were present

1. **To Receive and Accept Apologies for Absence/Attendance Register** – Apologies had been received from Cllr. Gough due to another meeting and Vice Chairman due to illness. These were accepted by Councillors. All Councillor's present signed the attendance book.
2. **Declarations of Interest** – There were no Declarations of Interest.
3. **Minutes** – The minutes of the meeting held on 19th November 2007 were approved.
4. **Progress Reports**
 - a) **Clerk**
 - Clerk has received a letter from Bromsgrove Citizens Advice Bureau asking if we would be willing to give them a donation. Council agreed to give them a £100 donation and this will be put onto the next agenda.
 - Clerk asked for agreement to purchase Local Council Administration by Charles Arnold Baker for her CilCa training. This was proposed by Councillor Harper and Seconded by Chairman.
 - Clerk confirmed she had received a thank you letter from Gordon Brown and Sue Yelland for the Christmas Gifts the Council gave them.
 - Clerk had received a request from Richard Levett at CALC for an offer of help in setting up web pages on the Worcestershire Hub. Clerk confirmed she would be willing to offer her services and would contact Richard accordingly.
 - Clerk had received an application form for a Clerks' Training Bursary Schedule and Chairman and Clerk applied for a bursary covering 75% of the Cilca registration fee of £70.
 - b) **Grass Verge Strimming** - Chairman confirmed he had received the strimmer back and had duly taken it to be serviced.
 - c) **Village Enhancement** – The planting of the raised bed had taken place and Chairman thanked Cllr. Gough and Cllr. Bayfield for their time. Councillor also thanked Mr Tromans for his donation of pansies and Clerk has written on behalf of the Council to him. Clerk has been in contact with the Highways Agency about replacing the bench outside 167/169 Bromsgrove Road which will be a memorial to Alan Evans of which Pat Evans of 169 Bromsgrove Road would contribute. Highways Agency cannot in principal see a problem and Clerk is to send in a photo of the existing bench which Councillor Gough will take and a photo of the new proposed bench. Clerk to contact Clerk for Romsley to see if she has any suitable catalogues. Clerk to liaise with Mrs Evans on behalf of the Council.
 - **Quality Parish Status (QPS)** – The Chairman worked through QPS Booklet Chapter 4, Test 1, 2, 3 and 4.
 “The Chairman advised councillors that there was considerable work to be undertaken before Hunnington would be in a position to submit its application for

Quality Parish Status. In particular, Councillors were requested to consider organisations with which the Council might form relationships and to bring their proposals to the next meeting in March (see the booklet, A Guide to Becoming a Quality Council, requirement 7 on page 15).”

Chairman had produced and distributed a Newsletter and asked Council for their opinions. This Newsletter was agreed and Clerk was to find out if the people who distribute the Bromsgrove Observer in the village would be prepared to distribute our Newsletters on a quarterly basis. It was agreed to pay them £20 in cash which Clerk would pay them and claim back through expenses.

5. **Christmas Carol Service** – The Chairman thanked the Clerk and everyone who helped in making this a successful event. It was agreed to hold this event again this year and Clerk is to book once she has ascertained panto dates and times with The Salvation Army Band.
6. **Illuminated Front of House Competition** – This was won by Mr and Mrs Connolly and their son James. They were presented with their Marks and Spencers hamper before Christmas and telephoned the Clerk to thank the Council on their behalf. It was agreed to hold this event again this year .
7. **Parish Christmas Tree** – It was agreed to try and ascertain how much it would cost for the Council to get electricity in the village and to move the Christmas Tree to a more prominent place. Clerk to get some figures from the Electricity Board.
8. **Neighbourhood Watch/PACT Meeting** - We are still awaiting all the documents relating to Neighbourhood Watch from Andy Talbot. Cllr. Fitzpatrick to chase. It was discussed that Romsley Parish Council were to change their PACT Meetings to a postcard system. The Chairman and Clerk to liaise with Chris Lord as to whether this is a route Hunnington should use.
9. **District and County Councillor’s Report** – The District Councillor reported that Bromsgrove Museum had in fact closed down but they were trying to get a trust going to try and reopen it.
10. **Planning Matters** – The following planning applications had been received together with comments from the Council and decisions from BDC and Appeals decisions.
B/2007/1253RL The Toll House, 514 Bromsgrove Road, Two storey extension side/rear

The Parish Council had no objections and Bromsgrove District Council Granted Planning Permission on 14th January 2008.

11. Finance Matters -

- **It was resolved that the following accounts be paid –**

Tree Fix UK purchase of Christmas Tree	£200.00
Salvation Army Band Donation	£75.00
St Kenelm’s Church Romsley, Donation	£350.00
Len Gough plants for planting display	£73.94
J Hall 12 month grass mowing	£200.00
R Mullett Salary Oct-Dec Plus 12hrs Clerks Foundation Course	£
R Mullett Expenses Oct-Dec	£
R Mullett Refreshment for Carol Service, Illuminated Front of House and Thank you Gifts	£145.57
- **Quarterly Return and Bank Statement to Internal Auditor** - Councillors had been given a copy of the quarterly bank reconciliation together with supporting bank statements sent to internal auditor and these were accepted.

- **To consider request for donation to the Salvation Army Band and St Kenelms Church Romsley** - it was RESOLVED that the council, in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure, which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
 - £75 donation to Salvation Army Band
 - £350 donation to St Kenelms Church Romsley
 - **PRECEPT 2008/09** – Councillors were given a working copy of figures and forecasts and the Precept was set at £7,970. The form was signed by Chairman and Clerk and Clerk to forward to Bromsgrove District Council.
 - **Reserve Policy** – A draft Reserve Policy was distributed by the Chairman. This was agreed and Chairman to amend and produce a working copy for all Councillors.
- 12. To report any urgent decisions since the last meeting** – None.
- 13. Clerks’ Report on Urgent Decisions Since Last Meeting** – None.
- 14. Councillors’ Reports and Items for Future Agenda** – none.
- 15. Date of next meeting** – Tuesday 18th March 2008 at Solus Garden and Leisure, Bromsgrove Road, Hunnington.

Signed.....
Chairman – Hunnington Parish Council

Dated.....