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FORWARD PLAN OF KEY DECISIONS

29 JULY 2009 TO 30 NOVEMBER 2009

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 29 July 2009 to 30 November 2009. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth
Councillor G. N. Denaro

Councillor Dr. D. W. P. Booth
Councillor J. T. Duddy

Councillor Mrs. J. Dyer M.B.E.
Councillor Mrs. M. A. Sherrey
Councillor R. D. Smith
Councillor M. J. A. Webb
Councillor P. J. Whittaker

Leader of the Council and Portfolio Holder for the Improvement Plan
Deputy Leader and Portfolio Holder for Resources (including Financial Services, Legal, Equalities & Democratic Services, Human Resources and ICT)
Portfolio Holder for Street Scene and Project Management of the Town Centre
Portfolio Holder for Economic Development, Retail Regeneration and Revenue Generation (including Car Parking)
Portfolio Holder for Planning and Transport
Portfolio Holder for Vulnerable and Older People (including Lifeline)
Portfolio Holder for Youth, Sports, Recreation and Culture
Portfolio Holder for Community and Customer Engagement and Community Safety
Portfolio Holder for Strategic Housing, Environment and Climate Change

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: k.firth@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 29 July 2009		Financial Outturn 2008/09	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
2	Cabinet 29 July 2009		Business Case for Joint Working/Shared Services between Bromsgrove district Council and Redditch Borough council) <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council.
3	Cabinet 29 July 2009	Cabinet 1 July 2009	Review of Assets Sherwood Road, Aston Fields Industrial Estate <i>(this report will contain exempt information and be considered in private session)</i>	Key	Councillor G. N. Denaro	Deferred for further consideration by officers
4	Cabinet 29 July 2009		Improvement Plan Exception Report – May 2009	Non-Key	Councillor R. Hollingworth	
5	Cabinet 2 September 2009	Cabinet 3 June 2009	Car Parking in Bromsgrove	Non-Key*	Councillor J. T. Duddy	* Cabinet will make recommendations to the full Council. Delayed for consultation
6	Cabinet 2 September 2009	Cabinet 29 July 2009	Local Neighbourhood Partnerships - Terms of Reference and Business Case	Key	Councillor M. J. A. Webb	
7	Cabinet 2 September 2009	Cabinet 29 July 2009	Redevelopment of the Market Hall Site	Key	Councillor Dr. D. W. P. Booth	Delayed for further consideration by officers

8	Cabinet 2 September 2009	Cabinet 29 July 2009	Review of Asset Sherwood Road, Aston Fields Industrial Estate (<i>this report will contain exempt information and be considered in private session</i>)	Key	Councillor G. N. Denaro	Deferred for further consideration by officers
9	Cabinet 2 September 2009		Artrix Service Level Agreement	Non-Key*	Councillor R. D. Smith	* Cabinet will make recommendations to the full Council
10	Cabinet 2 September 2009	Cabinet 29 July 2009	Transfer of Bromsgrove Museum	Key/ Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council on matters not within its delegated powers. Delayed for further consideration
11	Cabinet 2 September 2009	Cabinet 1 July 2009	CCTV /Lifeline Shared Service Business Case	Non-Key*	Councillor Mrs. M. A. Sherrey	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers
12	Cabinet 2 September 2009		Council Plan 2010/2013 Part 1	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
13	Cabinet 2 September 2009	Cabinet 29 July 2009	ICT Shared Service Business Case	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed for further consideration by officers
14	Cabinet 2 September 2009	Cabinet 4 March 2009	Economic Strategy and Priorities	Non-Key	Councillor J. T. Duddy	Delayed as needed to take further advice in light of discussions regarding Economic Development in North Worcestershire

15	Cabinet 2 September 2009		Financial and Performance Monitoring – Quarter 1 2009/10	Non-Key	Councillors G. N. Denaro & R. Hollingworth	
16	Cabinet 2 September 2009		Improvement Plan Exception Report – June 2009	Non-Key	Councillor R. Hollingworth	
17	Cabinet 2 September 2009	Cabinet 1 April 2009	Modern.Gov (Paperless Project) – The Way Forward and Access to Exempt Information	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed due to need for equality impact assessment of the paperless proposals
18	Cabinet 2 September 2009	Cabinet 4 February 2009	Place Survey Results	Non-Key	Councillor M. J. A. Webb	Delayed as awaiting information from external source
19	Cabinet 2 September 2009		Procurement and Value for Money Action Plan	Non-Key	Councillor G. N. Denaro	
20	Cabinet 2 September 2009		Update on timescales for move to co- mingled collection system	Non-Key	Councillor Dr. D. W. P. Booth	
21	Cabinet 2 September 2009		Value for Money Strategy/Action Plan	Non-Key	Councillor G. N. Denaro	
22	Cabinet 2 September 2009		Worcestershire Enhanced Two Tier (WETT) Programme	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council

23	Cabinet 16 September 2009 (special meeting)		Joint Working/Shared Services between Bromsgrove District Council and Redditch Borough Council (recommendations from the Joint Chief Executive) (subject to the Business Case for Shared Services being approved in principle by both Councils at the end of July)	Non-Key*	Councillor R. Hollingworth	
24	Cabinet 7 October 2009		Waste Management Strategy (outcome of consultation)	Key	Councillor Dr. D. W. P. Booth	
25	Cabinet 7 October 2009	June 2008	E-Government Strategy	Non-Key	Councillor G. N. Denaro	Initially delayed to early 2009 and then further delayed due to feasibility study around an ICT Shared Service
26	Cabinet 7 October 2009		Improvement Plan Exception Report – July 2009	Non-Key	Councillor R. Hollingworth	
27	Cabinet 7 October 2009		Information Management Strategy	Non-Key	Councillor G. N. Denaro	
28	Cabinet 7 October 2009		Summary Report on Green Waste Charging (to assess change in service provision from March 2009 when charge introduced)	Non-Key	Councillor Dr. D. W. P. Booth	
29	Cabinet 4 Nov 2009		Community Strategy Annual Report 2008-09	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
30	Cabinet 4 Nov 2009		Improvement Plan Exception Report – August 2009	Non-Key	Councillor R. Hollingworth	

31	Cabinet 4 Nov 2009		Green Waste and Recycling Collections – Options for Shared Service with Redditch BC	Non-Key	Councillor Dr. D. W. P. Booth	
32	Cabinet 4 Nov 2009		Operation of Recycling Bank System	Non-Key	Councillor Dr. D. W. Booth	
33	Cabinet 4 Nov 2009		Statement of Gambling Principles 2010 - 2013	Non-Key*		* Cabinet will make recommendations to the full Council

NOTE: There will be no Cabinet meetings in August 2009

KEY DECISION

Proposed to be made by
the Cabinet on
29 July 2009

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor G. N. Denaro</p>	<p>ITEM Review of Assets Sherwood Road</p>	<p>WARDS AFFECTED Charford and All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of Director of Services</p> <p>REPORT AUTHOR Tony Beirne, Executive Director of Services</p>	<p>SUMMARY As part of the asset review consider the best way to manage the council's property assets in Sherwood Road</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Affects two or more wards</p>

<p>CONSULTATION DETAILS</p> <p>Stakeholders</p> <p>N/A</p>	<p>Method of Consultation</p> <p>N/A</p>	<p>Consultation period or dates</p> <p>N/A</p>
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<p>DECISION TO BE MADE IN PARTNERSHIP WITH</p> <p>N/A</p>
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KEY DECISION

Proposed to be made by
the Cabinet on
2 September 2009

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor M. J. A. Webb</p>	<p>ITEM</p> <p>LOCAL NEIGHBOURHOOD PARTNERSHIPS - TERMS OF REFERENCE AND BUSINESS CASE</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Assistant Chief Executive</p> <p>REPORT AUTHOR</p> <p>Hugh Bennett Assistant Chief Executive 01527 881430</p>	<p>SUMMARY</p> <p>The report will set out the terms of reference and business case relating to Local Neighbourhood Partnerships.</p> <p>The report will outline a number of options for the Cabinet to consider relating to how we can engage the community and empower Members through use of delegated budgets.</p> <p>At this stage, the Cabinet will be requested to approve, in principle only, one of the options put forward. It will then be fed into the Medium Term Financial Planning process.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant effect on more than one Ward.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders District Councillors County Councillors Parish Councillors</p>	<p>A Stakeholder event has already been held and all District, County and Parish Councillors were invited to attend.</p> <p>A specific event for the two new Local Neighbourhood Partnerships, due to be set up shortly for Charford and Hagley and Rural, was also held in December 2008.</p>	<p>Already taken place.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH
<p>N/A</p>

KEY DECISION

Proposed to be made by
the Cabinet on
2 September 2009

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor D. W. P. Booth</p>	<p>ITEM</p> <p>PROPOSAL FOR THE FUTURE OF THE MARKET HALL SITE</p>	<p>WARDS AFFECTED</p> <p>St Johns</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director of Partnerships & Projects</p> <p>REPORT AUTHOR</p> <p>Phil Street Executive Director of Partnerships & Projects 01527 881495</p>	<p>SUMMARY</p> <p>The market hall is now unoccupied as the market has been transferred to the High Street. The Council wants to redevelop the market hall site, but with the current downturn in the property market it is recommended that the first stage in the redevelopment of the market hall site is demolition of the existing market hall.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>The market hall site is key to the pursuit of the regeneration of the town centre</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Consultation has taken place through the Area Action Plan Issues and Options about redeveloping the market hall site and additional consultation will take place in terms of approaches to demolition	Through press advertisement and notices on site	To be agreed

DECISION TO BE MADE IN PARTNERSHIP WITH

Not applicable

KEY DECISION

Proposed to be made by
the Cabinet on
7 October 2009

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Cllr Dr D W P Booth JP</p>	<p>ITEM</p> <p>WASTE MANAGEMENT STRATEGY</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of Head of Street Scene and Community</p> <p>REPORT AUTHOR</p> <p>Michael Bell</p>	<p>SUMMARY</p> <p>All County and District Councils are required to produce a long term Waste Management Strategy and review it every 5 years. This is the first review of the existing Strategy document that has been in place since 2004. The document sets out the long term aims of the waste partnership and how it will achieve its statutory targets over the next 25 years. This report will be a follow-up to a previous report on the Strategy considered by the Cabinet on 1 July 2009 and will take into account the outcome of the consultation process undertaken</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Consultation will be carried out with statutory consultees over a period of several months.	Direct access to statutory consultees.	

DECISION TO BE MADE IN PARTNERSHIP WITH

County Council as Waste Disposal Authority and the other district Councils with Worcestershire and Herefordshire.