

## FORWARD PLAN OF KEY DECISIONS

1 AUGUST TO 30 NOVEMBER 2010

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 August to 30 November 2010. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

**Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

**Key Decisions** will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

**Further details of each Key Decision are appended to the Forward Plan.** To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

## **CABINET MEMBERSHIP**

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Policy, Performance, Partnerships and Economic Development
Councillor G. N. Denaro	Deputy Leader and Portfolio Holder for Resources (including Customer Services, Legal, Equalities, Democratic Services and Human Resources)
Councillor M. J. A. Webb	Portfolio Holder for Community Services (including Leisure, Cultural Services, Environmental Services and Crime and Disorder/CCTV)
Councillor Mrs. J. Dyer M.B.E.	Portfolio Holder for Planning and Regeneration
Councillor Dr. D. W. P. Booth	Portfolio Holder for Business Transformation with special responsibility for the Town Centre Regeneration
Councillor P. J. Whittaker	Portfolio Holder for Regulatory Services and Strategic Housing
Councillor Mrs. M. A. Sherrey	Portfolio Holder for Older People, the Young and Vulnerable People
Councillor R. D. Smith	Portfolio Holder for Community Cohesion and Engagement

### **CONSULTATION AND REPRESENTATIONS**

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: [k.firth@bromsgrove.gov.uk](mailto:k.firth@bromsgrove.gov.uk)

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision  (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 4 August 2010		Finance & Performance Monitoring Report - Quarter 1 2010/11	Non-Key	Councillors R. Hollingworth and G. N. Denaro	
2	Cabinet 4 August 2010		Spatial Planning Services – Peer Review Action Plan	Non-Key	Councillor Mrs. J. Dyer M.B.E.	
3	Cabinet 4 August 2010		Town Centre Frontage Improvement Renovation Scheme	Non-Key	Councillors Mrs. J. Dyer M.B.E. and D. W. P. Booth	
4	Cabinet 8 September 2010		Annual Report 2009/10	Non-Key*	Councillor R. Hollingworth	* Cabinet to make any recommendations to the full Council
5	Cabinet 8 September 2010		Council Plan 2011-14 Part 1	Non-Key*	Councillor R. Hollingworth	* Cabinet to make any recommendations to the full Council
6	Cabinet 8 September 2010	<b>Cabinet 2 December 2009</b>	Arts and Events Strategy 2010/11 to 2013/14	<b>Key</b>	Councillor M. J. A. Webb	Delayed by officers for further consideration
7	Cabinet 8 September 2010	<b>Cabinet 4 August 2010</b>	Artrix/Right of Way – Blue Light Centre	Non-Key	Councillor G. N. Denaro	Delayed by officers for further consideration
8	Cabinet 8 September 2010	<b>Cabinet 4 November 2009</b>	Community Engagement Strategy Review	Non-Key	Councillor R. D. Smith	Deferred to take account of new business plans

9	Cabinet 8 September 2010		Longbridge – Memorandum of Understanding	Non-Key	Councillor M. J. A. Webb	Councillor R. Hollingworth
10	Cabinet 6 October 2010		Community Strategy Annual Report 2010/11	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council
11	Cabinet 6 October 2010		Communications Strategy Review	Non-Key	Councillor R. Hollingworth	
12	Cabinet 6 October 2010	<b>Cabinet 1 September 2010</b>	Designation of New Conservation Area – Hewell	Non-Key	Councillor Mrs. J. Dyer M.B.E.	Delayed by officers to allow more time for public consultation
13	Cabinet 3 November 2010		Statement of Licensing Policy	Non-Key*	Councillor P. J. Whittaker	* Cabinet will make recommendations to the full Council
14	Cabinet 3 November 2010	<b>Cabinet 2 June 2010</b>	Garden Waste Service – Future Development	<b>Key</b>	Councillor M. J. A. Webb	Delayed by Members for further financial information
15	Cabinet 3 November 2010		Finance & Performance Monitoring Report - Quarter 2 2010/11	Non-Key	Councillors R. Hollingworth and G. N. Denaro	
16	Cabinet 3 November 2010		Financial Regulations	Non-Key	Councillor G. N. Denaro	

**KEY DECISION**

Proposed to be made by the Cabinet  
**on 8 September 2010**

<b>LEAD MEMBER/PORTFOLIO HOLDER</b>	<b>ITEM</b>	<b>WARDS AFFECTED</b>
Cllr Mike Webb	Arts and Events Strategy 2010 – 2013	All Wards
<b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b>	<b>SUMMARY</b>	<b>REASONS FOR BEING ON THE FORWARD PLAN</b>
<p>Report of the Deputy Head of Street Scene and Community</p> <p><b>REPORT AUTHOR –</b>                      Huw Moseley                      Arts Development and Special Events Officer                      01527 881381</p>	<p>The Arts and Events Strategy will outline the future delivery of Arts and Events through out the District, defining partnerships, identifying future priority areas for both investment and development, and will be supported by a comprehensive action plan detailing key future projects and areas of delivery. The Arts and Events strategy will include identification of significant partnerships and define key objectives linked to Worcestershire Arts Partnership. The Arts and Events Strategy will be a key document in guiding the districts investment in Arts and Events, and Bromsgrove Arts Alive! Arts Forum will be a key partner in delivering the strategy. Artrix assisting to shape the vision of the residents.</p>	<p>Significant effect on the future delivery of Arts and Events across the district.</p>

<b>CONSULTATION DETAILS</b>		
<b>Stakeholders</b>	<b>Method of Consultation</b>	<b>Consultation Period or Dates</b>
<p>Worcestershire Arts Partnership</p> <p>Bromsgrove Arts Alive – Arts Forum</p> <p>Artrix – Bromsgrove Arts Centre</p> <p>Youth Service, Children’s Services, Worcestershire CC</p> <p>Celebratory Events and Sponsor ship Group</p> <p>Community Safety</p> <p>Arts Practitioners</p> <p>Chair persons of Community Events</p>	<p>Draft document including Action Plan provided for comments to all Stakeholders. Draft document amended accordingly. Format of consultation will be through questionnaires, group meetings and key partner meetings.</p>	<p>1<sup>st</sup> August through to 16<sup>th</sup> October 2009.</p>

<b>DECISIONS TO BE MADE IN PARTNERSHIP WITH</b>
<p>N/A</p>

**KEY DECISION**

Proposed to be made by  
the Cabinet on  
**3 November 2010**

<p><b>LEAD MEMBER/ PORTFOLIO HOLDER</b></p> <p>Mike Webb</p>	<p><b>ITEM</b></p> <p>GARDEN WASTE SERVICE REPORT</p>	<p><b>WARDS AFFECTED</b></p> <p>All wards affected</p>
<p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Garden Waste Service report and any attached appendices</p> <p><b>REPORT AUTHOR</b></p> <p>Guy Revans Head of Environmental Services 01527 881703</p>	<p><b>SUMMARY</b></p> <p>The report requires members to make decision on financial, strategic and operational matter that will directly affect the future of the garden waste service. Decisions need to be made over the cost of the service for future years; development of customer payment methods; customer identification methods to allow accurate recording and control of customers and non customers; bin sizes; communicating to our customers year on year; development of a trading account for the service; budget for ongoing brown bin provision; move to rear end loaders and use of a new composting facility. Some of the issues will have a substantial financial impact on the service, both in set up and operational costs however will enhance the experience of the customer however it will enable the service to be managed effectively.</p>	<p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> <p>The areas outlined in the summary will have a direct affect on the future of the garden waste service, its ability to generate income and to operate as a commercial operation.</p> <p>As at 1st April 2010 15,169 households have applied for this service and these customers are spread across all wards within the district.</p>

<b>CONSULTATION DETAILS</b>	<b>Method of Consultation</b>	<b>Consultation period or dates</b>
<b>Stakeholders</b> NA		

**DECISION TO BE MADE IN PARTNERSHIP WITH**  
Redditch Borough Council