

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday, 14th January 2008 at 7.30 p.m. at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting.

A G E N D A

1. To receive and approve apologies for absence
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 10.12.07 meeting
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts
6. To approve payment for white marker posts on grass verge
7. To consider request for financial assistance towards CAB, Bromsgrove.
8. To consider purchase of new Christmas lights
9. To consider matters relating to the playing fields
10. To consider matters relating to the allotment site
11. To receive update on the introduction of a Romsley Parish web site **TR**
12. To receive update on progress of a Village Design Statement **TR/JT**
13. To consider planning matters:
District Council Decisions:
2007/1136 Garage at 4 Dark Lane (resubmission of 2007/0572)
2007/1199 Side and Rear extension at 4 Waverley Crescent, Romsley
Parish Council Recommendations:
2007/1229 Rear extension at Morningside, 3 Dark Lane, Romsley
Withdrawn Applications:
2007/1147 Stables and hay store at Naylors Barn, Holt Lane, Romsley
14. To receive report of District Councillor, for information – Mr D Hancox
15. To receive report of County Councillor, for information – Mr W E Moore
16. To receive reports of Parish Councillors and report items for future Agendas
17. To receive Clerk's progress report, for information
18. To note correspondence received, for information.
19. To confirm date for next meeting: **Monday 11th February 2008 at 7.30 p.m.**

3rd January 2008

P LTaylor
Signed: Clerk to the Council

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON MONDAY,
14TH JANUARY 2008 AT 7.30 P.M.**

**PRESENT: Mr I A Hodgetts (Chairman)
Mrs M A Bayfield, Mrs A Cooper, Mr D Hancox,
Mr J Price, Mr T Richards and Mrs J Tandy**

The Chairman opened the meeting by wishing everyone a Happy New Year.

1. To Receive and Approve Apologies for Absence

There were no apologies.

2. To Receive Declarations of Interest

There were no declarations of interest, at this stage.

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to the minutes.

3. To Sign as a Correct Record the Draft Minutes of the 10.12.07 Meeting

It was proposed by Mrs Bayfield, seconded by Mrs Tandy and unanimously **RESOLVED** to approve the draft minutes, and they were signed accordingly.

4. To Consider Matters Arising from the Minutes, not on the Agenda

There were no matters arising.

5. To Approve Payment of Accounts

It was proposed by Mr Richards, seconded by Mr Price and unanimously **RESOLVED** to approve the following accounts for payment:

Annette Harbinson	Environmental control x 4 weeks	£138.00
Mr S Tromans	P/f maintenance x 10 months	£800.00
	Allotment: 2 x cuts + 1 hedge cut	£190.00
Npower	Feeder pillar up to 20.12.07	£49.71 + vat
Npower	Lighting energy October – Dec. 07	£22.30 + vat
E-on Services	Lighting maintenance Jan. – March 08	£19.04 + vat
Mr J Hall	Strimming grass bank opposite Sun PH	£45.00
Mr I Hodgetts	Chairman's annual allowance	£100.00
Mr A Bagley	Gate Keeper's annual allowance	£160.00
	Safety Officer's annual allowance	£220.00

Received from Neighbourhood Watch – hire charge 17.10.07 £24.00

6. To Approve Purchase of White Marker Posts

It was proposed by Mr Hodgetts, seconded by Mrs Bayfield and unanimously **RESOLVED** to approve purchase of 10 white marker posts at £8.61 each + carriage to define cutting line on grass verge opposite the Sun Public House.

7. To Consider Request for Donation to Bromsgrove CAB

It was proposed by Mr Hodgetts, seconded by Mrs Tandy and unanimously **RESOLVED** not to approve a donation to the Bromsgrove Citizens Advice Bureau as it was thought that Romsley parishioners would consult the Halesowen branch.

8. To Consider Purchase of New Christmas Tree Lighting

Brochures were passed to the Chairman and Vice Chairman. This matter deferred for a decision at the February meeting. The Chairman said that he had thanked Mr Flood for his assistance with the Christmas tree lighting in December, and it was unanimously **RESOLVED** that a letter of thanks, together with a bottle of wine, be given to him. Costs to be taken from Chairman's allowance. Arrangements have been made to the feeder pillar supply to be de-energised on the 4th February 2008.

9. To Consider Matters Relating to the Playing Fields

All outstanding matters relating to the playing fields are in hand. Mr Price said he would visit the area to monitor progress. It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** to ask Mr S Tromans to block off the sloping pedestrian access to the car park from St Kenelms Road with fencing and planting in keeping with the existing boundary.

10. To Consider Matters Relating to the Allotment Site

Following confirmation of plot numbers relating to inspection details, a letter to be sent to all tenants bringing their attention to any problems specific to their plot which contravene the Allotment Agreement, together with the names of all Trustees, should contact need to be made. Following a complaint by an allotment tenant that Mr Shipley's dogs are digging and fouling the area, a letter to be sent requesting his co-operation in attempting to resolve this issue.

11. To Receive an Update on Romsley Parish Web Site

Mr Richards gave an update. Username and password details given to all Councillors, together with a request for feedback for the next meeting. Thought to be given to the name of the web site.

12. To Receive an Update on Village Design Statement for Romsley

Mrs Tandy gave an update. She has collated a lot of material and a request for further information will be placed in the Parish magazine.

13. To Consider Planning Matters

District Council Decisions:

2007/1136	Garage at 4 Dark Lane (resubmission 07/0572)	Granted
2007/1199	Side and rear extension at 4 Waverley Crescent	Granted

Parish Council Recommendations:

2007/1229	Rear extension at Morningside, 3 Dark Lane	No objection
2007/1330	Kitchen extension at 35 St Kenelms Road	No objection
2007/1364	1.8m Fence around property at 29 Bromsgrove Road,	Objection

Withdrawn Applications:

2007/1117	Stables and hay store at Naylors Barn, Holt Lane, Romsley
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14. To Receive Report of District Councillor, Mr D Hancox

Mr Hancox said that Bromsgrove Museum closed on the 31st December 2007 for an indefinite period, and mentioned that there is now an on-line facility to access information on cleanliness within the local food industry.

15. To Receive Report of County Councillor, Mr E Moore

Mr Moore said that he had no definite items relevant to Romsley to report but that he would pursue County matters discussed at the meeting.

16. To Receive Reports of Parish Council and Items for Future Agendas

JT: Location of potholes, and the need for gritting in the village.
AC: Drainage problems and blocked ditches. *Highway responsibility.*
MAB: Progress on damaged barrier at School gates? *Clerk to pursue.*
JP: Lack of gritting and the need for definite action by Highways.
TR: BDC say "customer first". This is not apparent in this village.
IAH: Spent time recently clearing ditches following recent heavy rains. Attended Parish Councils' Forum. Mr Hodgetts said this was an informative and constructive meeting at which he had obtained information on Lifeline – Bromsgrove Community Alarm Service. This to be circulated to all Councillors and placed in notice boards.

17. To Receive Clerk's Progress Report, for information

- (a) A date to be arranged with the Chairman to discuss archiving.
- (b) With regard to the donated commemorative tree for the playing fields, the Tree Warden has recommended a Sweet Chestnut. This recommendation was accepted, and it was agreed that this be positioned at the bottom of the playing fields with a suitably inscribed plaque: ***To commemorate the 50th anniversary of the opening of the playing fields – 2007.***
- (c) Despite further requests, the promised grit bin at Romsley Hill has not yet appeared. Clerk to continue to pursue this matter and to write to County Hall regarding the need for gritting and grit bins in the village.

18. To Note Correspondence Received, for information

- (a) Budget Information Meeting at County Hall on 17th January 2008 at 7pm.
- (b) Notice of CALC training events for 2008.
- (c) West Midlands Regional Spatial Strategy Phase 2 Revision - Draft. Passed on to Mr Richards, for perusal.
- (d) Consultation on proposed merger of crime and disorder partnerships in North Worcestershire. Comments, if any, by 31st January 2008.
- (e) Consultation event on Children and Young People's Plan to be held on 30th January 2008.
- (f) Holocaust Memorial Day to be held on 27th January 2008 at Sanders Park.
- (g) J Parker Bulbs catalogue received.
- (h) Local Council Review circulated to all Councillors.

19. To Confirm Date of Next Meeting

Monday, 11th February 2008 at 7.30 p.m.

**Romsley Parish Council Meeting
Monday, 14th January 2008-01-18**

Notes on the Public Section of the Meeting

1. Concern expressed at the lack of gritting in Romsley during recent severe weather conditions. Also questions asked as to why there is not a grit bin on Romsley Hill Top.
2. Suggestion raised that PACT meetings are not advertised enough to generate attendance and that District and County officers should be invited so that the burden is not unfairly borne by the police.
3. Why is the green bin collection being permanently lost unless residents are prepared to pay a cost? *Mr Hancox said he could not comment on this until after the Cabinet meeting to be held later this week where this matter will be discussed and a decision made.*
4. Disappointment expressed by a parishioner that a fellow parishioner had charged for using his farm equipment to re-site the village Christmas tree.

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A G E N D A

1. To receive and approve apologies for absence
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 14.01.08 meeting
4. To consider matters arising from the minutes, not included on the Agenda.
5. To confirm precept requirement for 2008/2009
6. To approve payment of accounts
7. To consider renewal of annual subscription to CPRE - £28
8. To consider request for donation towards Hillside Ladies club
9. To approve design and purchase cost of new lights for Christmas tree
10. To consider matters relating to the playing fields
11. To consider matters relating to the allotment site
12. To receive update on the introduction of a Romsley Parish web site **TR**
13. To receive update on progress of a Village Design Statement **TR/JT**
14. To consider planning matters:

District Council Decisions:

2007/1211	Field House, 96 Bromsgrove Road	Timber framed building	Refused
2007/1229	Morningside, 3 Dark Lane	First floor rear extension	Granted
2007/1252	2 Hillcrest Road, Romsley	Loft conversion + ext.	Refused

Parish Council Recommendations:

- 2008/0046 Holmwood, Shut Mill Lane Replacement dwelling
15. To receive report of Regional Spatial Strategy Workshop on 23.01.08 **TR/JT**
 - (a) determine how to solicit residents' opinions
 - (b) determine Council's response and actions arising
16. To receive report of District Councillor, for information – Mr D Hancox
17. To receive report of County Councillor, for information – Mr W E Moore
18. To receive reports of Parish Councillors and report items for future Agendas
19. To receive Clerk's progress report, for information
20. To note correspondence received, for information.
21. To confirm date for next meeting: **Monday 10th March 2008 at 7.30 p.m.** and dates for 2008/2009 meetings

P L Taylor

6th February 2008

Signed: Clerk to the Council

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON MONDAY,
11TH FEBRUARY 2008 AT 7.30 P.M.**

**PRESENT: Mr I A Hodgetts (Chairman)
Mrs M A Bayfield, Mrs A Cooper,
Mr D Hancox, Mr J Price and Mr T Richards.**

1. To Receive Apologies for Absence

Apologies received from Mrs J Tandy, because of illness. Apologies accepted.

2. To Receive Declaration of Interest - none, at this stage.

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to the minutes.

3. To Sign as a Correct Record the Draft Minutes of the 14.01.08 Meeting

With the amendment that in 17(b) the year for the 50th anniversary of the opening of the playing fields should read **2007** and not **2008**, it was proposed by Mrs Bayfield, seconded by Mr Price, and unanimously **RESOLVED** that the minutes be approved and signed.

4. To Consider Matters Arising from the Minutes not on the Agenda

(6) There is a problem with the manufacturer of the white posts resulting in an approximate three-month delay.

5. To Confirm Precept Requirement for 2008/2009

Following a separate meeting to discuss this in detail, it was proposed by Mr Richards, seconded by Mrs Cooper and unanimously **RESOLVED** that the precept requirement for 2008/2009 should be £17500.00.

6. To Approve Payment of Accounts

It was proposed by Mr Price, seconded by Mrs Bayfield and unanimously **RESOLVED** that the following payments be approved:

Annette Harbinson	Environmental control x 4	£138.00
South Staffs Water	Allotment water charges (estimated)	£52.31
Rampchild	Skateboard repairs	£4150.00 + vat
Mr I A Hodgetts	Keys x 3 – allotment site	£10.85

7. To Consider Renewal of Annual Subscription to CPRE - £28.00

It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** to approve subscription costs of £28.00

8. To Consider Request for Donation to Hillside Ladies Club

It was proposed by Mrs Bayfield, seconded by Mrs Cooper and unanimously **RESOLVED** to approve a donation of £100 to the newly formed Romsley Club.

In accordance with powers under section 137 of the Local Government Act 1972, in the opinion of the Council, the expenditure is in the interests of the inhabitants and will benefit them in a manner commensurate with that expenditure.

9. To Approve Design and Purchase of Lights for Christmas Tree

This to be deferred until the March meeting.

10. To Consider Matters Relating to the Playing Fields

- (a) Skateboard repairs complete. Insurance claim submitted. Mr S Tromans to be asked to stain ramps as soon as possible.
- (b) Grant of £318 received from Football Foundation for replacement goalposts.
- (c) Goalposts in process of being erected.
- (d) Tiles for play area received; adhesive awaited.
- (e) New fencing at access to Yew Tree Place not yet erected by Housing Trust.
- (f) No applicants, as yet, for Gatekeeper and Safety Officer.
- (g) Mrs Bayfield proposed that attempts be again made to arrange a summer play scheme. District Council to be contacted for advice and co-operation.

11. To Consider Matters Relating to the Winwood Heath Allotment Site

A letter from an allotment holder stating concern at the content and tone of letters to all tenants had been circulated to Councillors prior to the meeting. His suggestion that tenant representatives be co-opted on to the Board of Trustees was deferred until a meeting of the Trustees is scheduled. The correct numbering of plots needs to be confirmed. **March Agenda.**

12. To Receive Update on the Introduction of a Romsley Web Site

It was unanimously agreed that the web site be known as:
www.romsleyparishcouncil.gov.uk.

13. To Receive Update on the Progress of the Village Design Statement

In the absence of Mrs Tandy, this item was deferred until the next meeting.

14. To Consider Planning Matters

District Council Decisions:

2007/1211	Timber framed building at Field House, 96 Bromsgrove Road	Refused
2007/1229	Rear extension at Morningside, 3 Dark Lane, Romsley	Granted
2007/1252	Loft conversion + extension at 2 Hillcrest Road, Romsley	Refused

Parish Council Recommendations:

2007/1341	Extension at Temperley Cottage, Romsley Hill Top, Romsley	No objection
2007/1348	Extension to dwelling at The Barn, Spring Lane, Romsley	Objection
2008/0046	Replacement dwelling at Holmwood, Shutmill Lane, Romsley	Site visit

15. To Receive Report of Regional Spatial Strategy Workshop on 23.01.08

Notes from the Workshop were previously circulated to all Councillors. Mr Richards gave a report stating that residents need to be made aware of the Strategy, the purpose of which is to guide the preparation of local authority development and transport plans to promote a framework for Regional development. **March Agenda**

16. To Receive Report of District Councillor, Mr D Hancox

Mr Hancox confirmed that the green bin collection will continue until November 2008, when the matter will be discussed again.

17. To Receive Report of County Councillor, Mr E Moore

Mr Moore said that the tracking equipment on the gritting lorries showed that the vehicles had been on the Romsley route during recent bad weather. Mr Hodgetts requested sight of the tracking details.

18. To Receive Reports of Parish Councillors and Items for Future Agendas

TR: Police speed gun used in Dayhouse Bank – but on a Sunday afternoon.

DH: Litter picking required on the Rubery/Romsley border.

AC: Burnt-out dog bin should be replaced.

Tyres dumped in lay-by in Bromsgrove Road

MAB: Numerous potholes highlighted throughout the village

IAH: Letter of resignation received from Clerk.

19. To Receive Clerk's Progress Report, for information

- (a) Suggested dates awaited for planting of commemorative tree.
- (b) Footpath Warden has been asked to provide details of work required to be carried out on public footpaths so that a grant application for the 2008/2009 Parish Paths Scheme can be completed prior to 31st March.
- (c) Clement Keys has been appointed External Auditor for a five-year period.
- (d) Information on the Workwise Scheme, developed to provide a low cost and effective solution to transport needs of people in rural areas, received from County Council and is to be displayed in notice boards.
- (e) Bank reconciliation as at December 2007 circulated to all Councillors
- (f) Copy of letter to County Hall about the need for gritting in Romsley circulated to all Councillors, for information. No response, as yet.
- (g) Letter of resignation sent to the Chairman. Details regarding replacement and interviews to be finalised.

20. To Note Correspondence Received, for information

- (a) Worcestershire Mail Issue 47 received, and circulated to all Councillors.
- (b) Notice on sponsored dog walk on 24th February received, for display.
- (c) Notice on Fashion Show at District Council on 7th March received, for display.
- (d) Letter received from School Crossing Patrol Officer highlighting safety concerns regarding vehicles attending the site at 55 Bromsgrove Road. The Agent to be contacted to request co-operation on this important issue.
- (e) Dates for 2008/2009 meetings to be decided. **March Agenda.**

21. To Confirm Date of Next Meeting

Monday, 10th March 2008 at 7.30 p.m.

**Romsley Parish Council Meeting
Monday, 11th February 2008 at 7.30 p.m.**

Notes on the Public Section of the Meeting

1. Demonstration given on the proposed content of the new Romsley web site, with a question and answer session.
2. An allotment holder commented that the content of letters received by tenants regarding individual plots was in part inaccurate and he expressed surprise at the time of year that a site inspection was carried out. He asked if it would be possible for allotment tenant representation on the Board of Trustees.
This was discussed as an Agenda item.
3. A parishioner asked if the planting of the commemorative tree on the playing fields was to be a celebratory event. *This is to be arranged.*
4. A parishioner asked if the speed detection equipment has yet been borrowed from Hunnington Parish Council. *Not, as yet.*
5. A parishioner queried the content of the Visual Design Statement and asked if Romsley businesses over the years would be included. *All contributions from parishioners will be welcome.*

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All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting.

A G E N D A

1. To receive and approve apologies for absence
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 11.02.08 meeting
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts
6. To approve design and purchase cost of new lights for Christmas tree
7. To consider matters relating to the playing fields
8. To consider matters relating to the allotment site and confirm 2008/2009 rent
9. To receive update on the introduction of a Romsley Parish web site **TR**
10. To receive update on progress of a Village Design Statement **TR/JT**
11. To consider planning matters:
District Council Decisions:
2007/1330 Kitchen extension at 35 St Kenelms Road
Parish Council Recommendations:
2008/0046 Replacement dwelling at Holmwood, Shut Mill Lane
2008/0159 Extension/loft conversion at 2 Hillcrest Road (resubmission of 2007/1252)
2008/0193 2-storey extension at Romsley Hill Cottage, Farley Lane
12. To discuss Regional Spatial Strategy – referred from February meeting
13. To receive report of District Councillor, for information – Mr D Hancox
14. To receive report of County Councillor, for information – Mr W E Moore
15. To receive reports of Parish Councillors and report items for future Agendas
16. To receive Clerk's progress report, for information
17. To note correspondence received, for information.
18. To confirm dates for 2008/2009 meetings
19. To confirm date for next meeting: **Monday 2008 at 7.30 p.m.**

5th March 2008

P L Taylor
Signed: Clerk to the Council

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON MONDAY,
10TH MARCH 2008 AT 7.30 P.M.**

**PRESENT: Mr I A Hodgetts (Chairman)
Mrs M A Bayfield, Mr D Hancox,
Mr J Price, Mr T Richards and Mrs J Tandy**

1. To Receive and Accept Apologies for Absence

Apologies received from Mrs A Cooper because of illness. Apologies accepted.

2. To Receive Declaration of Interest

Mr Price, as Agent for planning application 2008/0159, declared a personal and prejudicial interest – item 11 on the Agenda.

At this point, Mr Hodgetts informed the meeting that Mr Alan Hunter, a past Parish Councillor, had passed away. A minute’s silence was observed.

Following on from this, the Chairman adjourned the meeting to allow public participation. Notes are appended to the minutes.

3. To Sign as a Correct Record the Draft Minutes of the 11.02.08 Meeting

It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** to approve and sign the February minutes.

4. To Consider Matters Arising from the Minutes not on the Agenda

Nil

5. To Approve Payment of Accounts

It was proposed by Mrs Tandy, seconded by Mr Hancox and unanimously **RESOLVED** to approve the following payments:

Annette Harbinson	Environmental control x 4 weeks	£138.00
Npower	Feeder pillar up to 04.02.08	£153.96
Worcestershire CC	Hire charges: PC x 5	£107.00
	Hire charges: NW x1 (16.01.08)	£24.02
Wicksteed Leisure	Rubber tiles/adhesive at play area	£77.70 + vat
Mr M Male	Various labour costs	£120.00
Mrs P Taylor	Wine – Mr J Flood (Chair allowance)	£8.49

6. To Approve Design and Purchase of Christmas Tree Lights

It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** to defer this matter until September to allow sufficient time to correctly research supply.

7. To Consider Matters Relating to the Playing Fields

Skateboard area: Repairs are now complete and insurance claim finalised with Allianz Cornhill. Any future claim on skateboard equipment will be liable to £500 excess.

Play Area: Replacement rubber tiles now fixed.

General Area:

- ◆ Commemorative tree planted.
- ◆ Rainbow Group permitted to use area for Sports Relief project on 16.03.08
- ◆ Housing Trust to erect metal fencing at Yew Tree Place garage site boundary.
- ◆ Work to block off stepped pedestrian access to car park in progress
- ◆ Possible Summer Sports Programme to be arranged in conjunction with Romsley School. To be discussed at next meeting. **April Agenda.**
- ◆ Following request, the decision on whether Romsley Rangers FC can use the pitch for 2008/2009 season to be made at next meeting. **April Agenda.**
- ◆ Football posts now erected. The decision on whether to fix nets and to keep posts in place during the summer months to be made at next meeting. **April Agenda.**

8. To Consider Matters Relating to Allotment Site and Confirm 08/09 Rent

A site plan showing correct plot numbering was circulated to all Councillors, for information. It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** that the rent for each allotment plot remains at £12 per annum. Reminders to be sent to all tenants.

Reports have been received that unattended fires are occurring on the allotment site. The Tenancy Agreement, and any necessary amendments, to be discussed at the next meeting. **April Agenda.**

It was suggested that a meeting of the Trustees should be held in May or June

9. To Receive an Update on the Romsley Parish Council Web Site

Mr Richards outlined the progress made so far and stated that feedback is required as to what links are required. Mrs Bayfield suggested that a synopsis of the duties and responsibilities of Parish, District and County Councils would be beneficial. Further necessary information will be circulated to all Councillors, as available.

10. To Receive an Update on the Village Design Statement

Extensive information has been collated but Mrs Tandy stressed that personal input is required from the village. She is meeting with a representative at District Council to ensure that the VDS structure is compatible with the Planning Department and will report back to the April meeting.

11. To Consider Planning Matters

District Council Decisions

2007/1330	Kitchen extension at 35 St Kenelms Road, Romsley	Granted
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Parish Council Recommendations

2008/0046	Replacement dwelling at Shut Mill Lane, Romsley	Objection
2008/0159	Extension/loft conversion at 2 Hillcrest Road <i>Mr Price left the room and took no part in the discussion)</i>	No objection
2008/0193	Extension at Romsley Hill Cottage, Farley Lane <i>(Located on the border of Romsley and Belbroughton but technically in Belbroughton Parish)</i>	No objection

12. To Discuss Regional Spatial Strategy

As an interim measure, the public consultation period on the Draft Phase Two Revision of the West Midlands Regional Spatial Strategy has been extended until 30th June 2008. To enable relevant information to filter through to all parishioners, it was resolved to put details on the newly formed web site, in the parish magazine and in the notice boards.

13. To Receive Report of District Councillor – Mr D Hancox

Nil report.

14. To Receive Report of County Councillor – Mr W E Moore

In response to Mr Hodgetts' request for tracking details of gritting lorries, Mr Moore said that these are not available in report form but could be obtained direct from the Lydiate Ash depot, if required. He confirmed that money has been made available for the dropped kerb in Hillcrest Road.

15. To Receive Reports of Parish Councillors and Report Items for Agenda

TR: When considering planning applications, parishioners have requested that due consideration is given to utility supplies.

DH: Road signs obscured by graffiti.

JT: Potholes in highway surfaces throughout the village.

Car continually parked in gateway in Bromsgrove Road (opposite Dark Lane) blocking the footpath.

MAB: Although some repairs have been made, potholes are still evident.

Graffiti on road signs.

Cars parked across school gates in out-of-school hours, which may cause problems when emergency access is required. School Governors are taking action on this matter.

16. To Receive Clerk's Progress Report, for information

(a) No response, as yet, on request for replacement dog bin

(b) Copy of email from Stan Francis copied to Chairman and vice Chairman, for information. No response required.

(c) Pothole in Poplar Lane reported again; this has now been repaired.

(d) Damaged barrier outside school gates is highlighted for repair/replacement.

(e) Acknowledgement received from Yardley Cross Development regarding concerns relating to health and safety procedures at the 55 Bromsgrove Road site. No response, as yet, from Site Manager.

(f) Still no response from County Council on the gritting schedule for Romsley.

(g) One application received for Clerk's/RFO vacancy.

(h) Reimbursement of Clerk's computer repair costs to be placed on April Agenda.

(i) Request received from Mencap for donation. Latest statement of account, together with a breakdown of beneficiaries within the local area, has been requested to facilitate a decision at next meeting. **April Agenda.**

(j) Graffiti in notice board, on road signs and boundary wall has been reported to District Council, for action.

17. To Note Correspondence Received, for information

- (a) Thank you letter received from newly formed Hillside Ladies Club for donation towards funds.
- (b) Children and Young People's Plan 2008 – 2011 Consultation document available at www.worcestershirepartnership.org.uk/children.
- (c) Local Council Review circulated to all Councillors.

18. To Confirm Dates for 2008/2009 Meetings

- 14th April 2008 at 7.30 p.m.
- 12th May 2008 at 7.30 p.m. - Annual Meeting of the Parish Council
- 19th May 2008 at 8.00 p.m. - Annual Parish Meeting)
- 9th June 2008 at 7.30 p.m.
- 14th July 2008 at 7.30 p.m.
- 8th September 2008 at 7.30 p.m.
- 13th October 2008 at 7.30 p.m.
- 10th November 2008 at 7.30 p.m.
- 8th December 2008 at 7.30 p.m.
- 12th January 2009 at 7.30 p.m.
- 9th February 2009 at 7.30 p.m.
- 9th March 2009 at 7.30 p.m.

19. To Confirm Date of Next Meeting

14th April 2008 at 7.30 p.m.

**Romsley Parish Council Meeting
Monday, 10th March 2008 at 7.30 p.m.**

Notes on the Public Section of the Meeting

1. Concern expressed by parishioner at the fact that PACT meetings seem to have been abandoned, coupled with an appeal that they be reinstated. At present, the police are setting up a postcard system whereby all parishioners are asked to participate. One parishioner said that PACT meetings have joint responsibilities and that the police should not be expected to take charge.
2. Comments made on the planting of the tree to commemorate the 50th anniversary of the opening of the playing fields.
3. Queries raised on the proposed Parish Council web page, in particular clarification on how questions will be dealt with.
4. Parishioner asked if the football goal posts will be left in position during the summer months and if the nets are to be placed in position. This matter will be discussed as an Agenda item at the April meeting of the Parish Council.

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday, 14th April 2008 at 7.30 p.m. at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting.

A G E N D A

1. To receive and approve apologies for absence
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 10.03.08 meeting
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts
6. To approve CALC 2008/2009 subscription charges - £525.72
7. To consider appointment of Internal Auditor for 2007/2008 accounts
8. To consider request for donation to Mencap charity
9. To consider matters relating to the playing fields
 - (a) Use of football pitch by Romsley Rangers FC 2008/2009 season
 - (b) Status of goalposts and nets during summer months
10. To consider any necessary amendments to allotment site tenancy agreement
11. To consider formation of a Youth Council **TR**
12. To discuss Summer Sports Activity Programme
13. To receive update on the introduction of a Romsley Parish web site **TR**
14. To receive update on progress of a Village Design Statement **TR/JT**
15. To discuss items of interest from Worcestershire MAIL Issue 48 – attached
16. To discuss drainage problems along St Kenelms Road
17. To consider planning matters:

District Council Decisions:

2008/0046 Replacement dwelling at Holmwood, Shutmill Lane - Refused
2007/1384 Dropped kerb at 93 Bromsgrove Road - Refused

Parish Council Recommendations:

2008/0158 Conservatory at 25 Hillcrest Road, Romsley
2008/0175 Extension at Woodland View, Quantry Lane
2008/0229 Access gates at Arqiva Transmitting Station, Farley Lane
2008/0295 Extension at Eirrem House, 76 Dark Lane

18. To receive report of District Councillor, for information only – Mr D Hancox
19. To receive report of County Councillor, for information only – Mr W E Moore
20. To receive reports of Parish Councillors and report items for future Agendas
21. To receive Clerk's report, for information only
22. To note correspondence received, for information only
23. To confirm appointment of new Clerk
24. To confirm date for next meeting: **Monday 12th May 2008 at 7.30 p.m.**

P L Taylor

8th April 2008

Signed:Clerk to the Council

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON MONDAY,
14TH APRIL 2008 AT 7.30 P.M.**

**PRESENT: Mr I A Hodgetts (Chairman)
Mrs M A Bayfield, Mrs A Cooper, Mr D Hancox,
Mr J Price, Mr T Richards and Mrs J Tandy**

1. **To Receive and Accept Apologies for Absence - Nil**
2. **To Receive Declarations of Interest - Nil**

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to the minutes

3. To Sign as a True Record the Draft Minutes of the 10.03.08 Meeting

The Clerk mentioned that the cost of wine approved at the March meeting should have been £8.49 and not £6.99, as stated. With this amendment, it was proposed by Mr Richards, seconded by Mrs Tandy and unanimously **RESOLVED** that the minutes be approved and signed.

4. To Consider Matters Arising from the Minutes, not on the Agenda.

12. Mrs Tandy to provide information on Spatial Strategy for notice boards
14. Dropped kerb in Hillcrest Road is now complete
15. Graffiti has been cleared from road signs by Highways. Cleared from notice board at Romsley Hill Top by Mr Hodgetts.
- 16 (a) Replacement dog bin has been positioned at the junction of Hillcrest Road and St Kenelms Road.

5. To Approve Payment of Accounts

It was proposed by Mrs Bayfield, seconded by Mrs Tandy and unanimously **RESOLVED** to approve the following payments:

Annette Harbinson	Environmental Control x 4 weeks	£138.00
Npower	Lighting charges 1.1.08 – 31.03.08	£21.86 + vat
Mr S Tromans	Various land work and maintenance	£1110.00
Mr M Male	Repairs to bus shelter	£480.00
Mrs P Taylor	Computer repair costs	£21.14 + vat
	Printer cartridges x 2	£22.12 + vat
	Postage x 7 months	£59.15
	Travel expenses x 12 months	£24.55

The above payments are in respect of invoices received prior to 31.03.08

E-on Energy Services	Lighting maintenance April – June 08	£19.04 + vat
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Note: Payment of half-yearly precept received from District Council £8750.00

6. To Approve CALC 2008/2009 subscription charges

It was proposed by Mrs Bayfield, seconded by Mrs Cooper and unanimously **RESOLVED** that the subscription cost of £525.72 + vat be paid. The Clerk pointed out that this had not included the cost of additional copies of Worcester MAIL.

7. To Consider Appointment of Internal Auditor for 2007/2008 Accounts

It was proposed by Mrs Bayfield, seconded by Mrs Tandy and unanimously **RESOLVED** that Mrs D Malley be appointed Internal Auditor for a fee of £150.00.

8. To Consider Request for Donation to Mencap Charity

This matter to be deferred until requested further information is received.

9. To Consider Matters Relating to the Playing Fields

It was proposed by Mrs Bayfield, seconded by Mrs Cooper and unanimously **RESOLVED** that Romsley Rangers Football Club be permitted to use the football pitch for the 2008/2009 season, subject to the existing conditions and a rent of £40 per half year. It was agreed that the need for repair work to the pitch should be discussed at a separate meeting and, if appropriate, carried out during the summer.

It was further proposed by Mr Hancox, seconded by Mrs Bayfield and unanimously **RESOLVED** that the goal posts should remain in place but that, because of the safety issue, the nets should not be permanently fixed. Mrs Bayfield suggested that they be kept safely so that, should a local team be established in the future, the nets can be used for home matches.

10. To Consider Amendments to the Winwood Heath Allotment Agreement

It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** that the new Agreement should state that bonfires should not be allowed on the allotment site. Various other amendments were made. The draft document to incorporate these changes to be approved at the next meeting. **Agenda**

Twelve month's notice to quit his plot has been given by tenant of plot no. 15.

11. To Consider the Formation of a Youth Council

Mr Richards gave an outline on the creation of a Youth Council and stressed the importance of the involvement of young people in all communities. It was proposed by Mr Richards, seconded by Mr Price and unanimously **RESOLVED** that further information be circulated to all Councillors to allow more in depth discussion at the next meeting. **Agenda**

12. To Discuss Summer Sports Activity Programme

Jon Miller at District Council has agreed to contact the School so that a Sports Programme, hopefully in conjunction with the Parish Council, can be set up during the summer holidays.

13. To Receive an Update on the Formation of Romsley PC Web Site

Mr Richards confirmed that www.romsleyparishcouncil.gov.uk has been approved and that activation of the site is awaited. He asked that all Councillors look at the site and, unless he is contacted with related queries or problems within two weeks, he will assume all is well and take off the password protection. It was agreed that the powers and duties of the Parish Council should be uploaded on to the site.

14. To Receive Update on the Formation of Visual Design Statement

Arrangements still to be confirmed for Mrs Tandy to meet with District Council to ensure document compatibility.

15. To Discuss Items of Interest from Worcestershire MAIL Issue 48

- (a) Changes to some of the criteria for Quality Parish status are to be announced shortly, possibly including the reduction of the proportion of elected members from 80% to two thirds.
- (b) 4 Essentials for Parish Councillor training scheduled for 11th and 25th June and 16th and 23rd July at County Hall. Mr Price and Mrs Tandy expressed an interest. Confirmation required by next meeting. **Agenda**

16. To Discuss Drainage Problems in St Kenelms Road

Mr Hodgetts highlighted areas with drainage problems. The Clerk to contact Phil Street with a general report on this matter to allow time for Mr Hodgetts to compile a complete list of problematic areas within the parish.

17. To Consider Planning Matters**District Council Decisions:**

2007/1341	Extension at Temperley Hill Cottage, Romsley Hill Top	Granted
2007/1364	Erection of 1.8m fence at 29 Bromsgrove Road, Romsley	Refused
2007/1384	Dropped kerb at 93 Bromsgrove Road, Romsley	Refused
2008/0046	Replacement dwelling at Holmwood, Shut Mill Lane, Romsley	Refused

Parish Council Recommendations:

2008/0158	Conservatory to rear at 25 Hillcrest Road, Romsley	No objection
2008/0175	First floor extension at Woodland View, Quantry Lane	No objection
2008/0229	New access/gates at Transmitting Station, Farley Lane	No objection
2008/0295	Side extension at 76 Dark Lane, Romsley	Objection
2008/0366	First floor extension at 45 St Kenelms Road, Romsley	Objection

Appeal Decision:

2007/0086	Detached Garage at The Old Dairy, Old House Lane	Dismissed
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18. To Receive Report of District Councillor – Mr D Hancox

Following the incidence of asbestos tipping in Romsley, Mr Hancox asked that all sightings be reported to him immediately to ensure swift collection of this hazardous material.

19. To Receive Report of County Councillor – Mr E Moore

Mr Moore was not present at the meeting and had issued no report.

20. To Receive Reports of Parish Councillors and Items for Future Agendas

MAB: Work at rear of property in Bromsgrove Road. Planning approval required?

JT: Overgrowth in footway linking The Hedgerows and Dark Lane.

Parking on pavement and across dropped kerb in Dark Lane.

Additional caravan storage at Cuckoos Corner, Holt Lane. *Private use*

Compliments received on spring bulb display throughout the village.

JP: Parking on pavements throughout the village preventing safe passage.
Potholes in Fieldhouse Lane

TR: A replacement 40mph sign in Dayhouse Bank is required.

21. To Receive Clerk's Report, for information

- (a) Response received from County Council on gritting issues. Copied and circulated to all Councillors, for information.
- (b) Statutory Public Notice on Withdrawal of Preferred Options for Waste Core Strategy displayed in notice board, for information. Statement on withdrawal at www.worcestershire.gov.uk/strategicplanning.
- (c) Notice on changes in Housing Benefit for Private Tenants displayed in the notice boards, for information.
- (d) Notice on National Concessionary Travel Scheme displayed in the notice boards, for information.
- (e) Information on Parish Lengthsman Scheme to be retained on file.
- (f) Scrutiny Report of the Refuse and Recycling Task Group is at www.bromsgrove.gov.uk/scrutiny. The Cabinet to respond later this month.
- (g) The production of the white posts used on the grass verge to define the cutting line has ceased. The purchase of an alternative product to be discussed at next meeting. **Agenda**
- (h) Fly tipping at Putney Lane has been reported; this has now been cleared.
- (i) The insurance renewal is now due. Index linking of the sums insured is not keeping pace with the actual replacement costs. The Clerk to update relevant information to facilitate an accurate quote from Allianz Insurance.

22. To Note Correspondence Received

- (a) Npower's average price increase for electricity, as from 1st April 2008, is 21%.
- (b) Copy of a letter sent by a parishioner to County Hall on highway issues relating to Shut Mill Lane received, and acknowledged.
- (c) District Council's Council Plan 2008/2011 is at www.bromsgrove.whub.org.uk/home/bdcindex/bdc-about-bromsgrove.htm. It is anticipated that at least a "Fair" Comprehensive Performance Assessment can be achieved.
- (d) Information on the Best Kept Frontage inter-Parish Competition received from Wythall Parish Council. Participation to be discussed at next meeting. **Agenda**
- (e) Details on the Longbridge Area Action Plan Submission Document 2008 received, for information.
- (f) CPRE's Countryside Voice received, for information.

23. To Confirm Appointment of Clerk and Responsible Financial Officer

Mrs Ruth Mullett has been offered, and has accepted, the post of Clerk and Responsible Financial Officer. The appointment to commence on 20th May 2008.

24. To Confirm Date of Next Meeting

Annual Meeting of the Parish Council: Monday, 12th May at 7.30 pm
Annual Parish Meeting: Monday, 19th May at 8.00 pm

**Romsley Parish Council Meeting
Monday, 14th April 2008 at 7.30 p.m.**

Notes on the Public Section of the Meeting

1. Residents from Winwood Heath Road and Farley Lane presented a copy of a petition they have addressed to Ludlows Bus Company to request that the 007 bus route be run for a trial period to include Quantry Lane and Farley Lane. It was suggested that they also petition the District Council and County Council. Contact details were provided.
2. Concern was expressed at the speeding traffic in Farley Lane and the lack of footpath facilities. Mr E Moore to be contacted for advice on a possible course of action.
3. PC Chris Lord produced PACT flyers that are to be distributed to the whole village in an attempt to identify any issues that may affect parishioners' quality of life. Arrangements have been made for drop-off locations for completed papers. Whilst it is hoped that this will encourage more people to report items of concern, PC Lord stressed that the ongoing problem of speeding traffic in all areas will continue to be a priority.
4. With regard to PACT meetings, a parishioner said that District and County Council officers should be invited to attend as the police should not take on all responsibility.
5. With regard to the bus pass scheme, a parishioner commented that, in some cases, photographs produced at the Bromsgrove hub bore no resemblance to the person concerned resulting in refusal by the bus company to allow access.
6. Concern regarding the heavy vehicles using Farley Lane. This should be reported to the police or the vehicles followed to ascertain local destination.
7. In the light of shared services between Bromsgrove and Redditch Councils, a parishioner requested that the amalgamation of Romsley and Hunnington Parish Councils should be placed on the Agenda for discussion.

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Dear Mrs Tandy

Notice is hereby given that the Annual Meeting of the Parish Council will be held on Monday, 12th May 2008 at 7.30 p.m. at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting.

A G E N D A

1. To elect Chairman and sign Declaration of Office
2. To receive and approve apologies for absence
3. To elect Vice Chairman and sign Declarations of Office
4. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

5. To note Standing Orders and to Consider Reviewing
6. To note Code of Conduct
7. To note Financial Regulations, Risk Assessment and Insurance Cover
8. To consider renewal of Allianz insurance cover £1305.17
9. To confirm appointments
 - (a) Footpath Warden
 - (b) Tree Warden
 - (c) Gatekeeper
 - (d) Safety Officer
 - (e) Environmental control/litter picker
10. To nominate Councillors to attend CALC meetings
11. To sign as a true record the minutes of the 14.04.08 meeting
12. To consider matters arising from the minutes, not included on the Agenda.
13. To approve payment of accounts
14. To approve Council's Financial Statement as at 31st March 2008
15. To approve cost of additional copy of Newline 2008/2009 - £7.50
16. To approve cost of Local Council Review 2008/2009 - £12 x 8
17. To consider request for grant from Romsley & Hunnington Gardening Society
18. To consider participation in Best Kept Frontage Competition 2008
19. To discuss Summer Sports Activity Programme
20. To consider Councillors' attendance at training sessions – June and July
21. To consider attendance at Parish Council Seminar – May and June
22. To consider action to support the inclusion of Quantry Lane and Farley Lane on the 007 bus route for a trial period.
23. To consider the amalgamation of Romsley and Hunnington Parish Councils (placed on the Agenda at the request of a Romsley parishioner)

24. To consider planning matters:
District Council Decisions:
 2008/1059 Extension/loft conversion at 2 Hillcrest Road, Romsley
 2008/0193 Extension at Romsley Hill Cottage, Farley Lane
Parish Council Recommendations:
 2008/0341 Conservatory at 3 Winston Drive, Romsley
 2008/0385 Conservatory at Farley Cottage, Farley Lane, Romsley
 2008/0403 Change of surface for horses at Green Pastures, Newtown Lane
 2008/0414 Agricultural Worker's Cabin at Oak Meadow Farm, Bromsgrove Road
25. To receive report of District Councillor, for information only – Mr D Hancox
 26. To receive report of County Councillor, for information only – Mr W E Moore
 27. To receive reports of Parish Councillors and report items for future Agendas
 28. To receive Clerk's report, for information only
 29. To note correspondence received, for information only
 30. To confirm date for next meeting:

Annual Parish Council Monday 19th May 2008 at 8.00 p.m.
Full Council Meeting Monday, 9th June 2008 at 7.30 p.m.

7th May 2008

P L Taylor
Signed:Clerk to the Council

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON
MONDAY, 12TH MAY 2008 AT 7.30 P.M.**

**Present: Mrs A Cooper, Mr D Hancox,
Mr I A Hodgetts, Mr J Price and Mr T Richards**

1. To Elect Chairman and Sign Declaration of Office

It was proposed by Mr Hancox and seconded by Mrs Cooper that Mr Hodgetts be nominated for Chairman. There were no other nominations. With his agreement, it was unanimously **RESOLVED** that Mr Hodgetts be duly elected, and he signed a Declaration of Office accordingly.

2. To Receive and Accept Apologies for Absence

Apologies received from Mrs Bayfield, because of holiday commitments, and Mrs Tandy, because of family commitments. Both apologies were accepted.

3. To Elect Vice Chairman and Sign Declarations of Office

With Mrs Bayfield's prior agreement, Mrs Cooper nominated her for Vice Chairman. This was seconded by Mr Richards and unanimously **RESOLVED** that this election be confirmed. All Councillors present at the meeting signed Declarations of Office.

4. To Receive Declarations of Interest

Nil at this stage.

At this point, the Chairman adjourned the meeting to allow public participation. Brief notes are appended to the minutes.

5. To Note Standing Orders and to Consider Reviewing

This to be deferred until the June **Agenda** to allow full Council discussion.

6. To Note Code of Conduct

All Councillors noted continued adherence to the Code of Conduct.

7. To Note Financial Regulations, Risk Assessment and Insurance Cover

Financial Regulations to be deferred until the June **Agenda** to allow full Council discussion. Mr Hodgetts and Mrs Cooper agreed to carry out a Risk Assessment. Matters requiring attention from this assessment to be placed on the June **Agenda**. Insurance cover as shown in item 8.

8. To Consider Renewal of Allianz Insurance Policy

It was proposed by Mr Hodgetts, seconded by Mr Price and unanimously **RESOLVED** that the insurance policy be renewed at a cost of £1305.17.

9. To Confirm Appointments

The Footpath Warden and the Tree Warden have agreed to carry on in their respective roles. The Playing Field Gatekeeper, the Play Equipment Safety Officer and the Environmental Control/Litter Picker wish to resign as soon as replacements can be found. June **Agenda**.

10. To Nominate Councillors to Attend CALC Meeting

Mr Hodgetts and Mr Price agreed to attend CALC meetings as and when possible.

11. To Sign as a True Correct the Minutes of the 14.04.08 Meeting

It was proposed by Mr Price, seconded by Mrs Cooper and unanimously **RESOLVED** that the minutes be signed as a true record.

12. To Consider Matters Arising from the Minutes not on the Agenda - Nil

13. To Approve Payment of Accounts

It was proposed by Mrs Cooper, seconded by Mr Hancox and unanimously **RESOLVED** to approve the following payments:

Annette Harbinson	Environmental control x 4 weeks	£138.00
McVeigh Parker & Co.	Hay rake – play area	£18.14 + vat
South Staffs Water	Water charges (Feb – May) estimated	£56.33

Received from BDC: Interest on Temporary Loans 623, 664, 666 & 667 £272.43

14. To Approve Council's Financial Statement as at 31st March 2008

It was proposed by Mr Hodgetts, seconded by Mr Price and unanimously **RESOLVED** to approve the Financial Statement as a true record.

15. To Approve Cost of Additional Copy of Newline

It was proposed by Mrs Cooper, seconded by Mr Hancox and unanimously **RESOLVED** that the cost of £7.50 for an additional copy of Newline be approved.

16. To Approve Cost of Local Council Review 2008/2009

It was proposed by Mr Price, seconded by Mr Hancox and unanimously **RESOLVED** that the cost of £96 for eight subscriptions to Local Council Review be approved.

17. To Consider Request for Grant from Romsley and Hunnington Gardening Society towards Annual Show

This to be deferred until the June **Agenda** to allow full Council discussion.

18. To Consider Participation in Best Kept Frontage Competition

It was proposed by Mr Hodgetts, seconded by Mr Price and unanimously **RESOLVED** that Romsley should one again participate in this Inter Parish Competition. Further details awaited from Wythall Parish Council.

19. To Discuss Summer Sports Activity Programme

No further details available, as yet. The Clerk to pursue this matter.

20. To Consider Councillors' Attendance at CALC Training Sessions

Mr Price wishes to attend two training sessions in June and July. The Clerk to contact CALC and also to ascertain whether Mrs Tandy would wish to attend.

21. To Consider Attendance at Parish Council Seminar – May and June

Mr Hodgetts to attend Seminar in June.

22. To Consider Action to Support the Inclusion of Quantry Lane and Farley Lane on the 007 Bus Route for a Trial Period

It was proposed by Mr Hodgetts, seconded by Mr Price and unanimously **RESOLVED** that the Council should support the appeal by parishioners for this action. The Clerk to contact Ludlow's Bus Company and to ask if thought could be given to a deviation of the bus route on, perhaps, two days per week for a trial period.

23. To Consider the Amalgamation of Romsley and Hunnington Parish Councils

This proposal was placed on the Agenda at the request of a Romsley parishioner. To be deferred until the June **Agenda** to allow full Council discussion.

24. To Consider Planning Matters**District Council Decisions:**

2008/1059	Extension at 2 Hillcrest Road, Romsley	Granted
2008/0193	Extension at Romsley Hill Cottage, Farley Lane (this property is situated in the Parish of Belbroughton)	Granted

Parish Council Recommendations:

2008/0341	Conservatory at 3 Winston Drive, Romsley	No objection
2008/0385	Conservatory at Farley Cottage, Winwood Heath Road	No objection
2008/0414	Worker's Cabin at Oak Meadow Farm, Bromsgrove Road (Rear of Swallows Nest) Inappropriate in the Green Belt	Objection

Enforcement Issues:

2007/1364	Fence at 29 Bromsgrove Road, Romsley. <i>Revised application awaited</i>
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25. To Receive Report of District Councillor – Mr D Hancox

Nil Report

26. To Receive Report of County Councillor – Mr E Moore

Mr Moore said he would speak to the parishioner in Shut Mill Lane regarding the problems of speeding traffic with a view to a possible solution.

27. To Receive Reports of Parish Councillors and Items for Future Agendas

DH: Excess litter on playing fields and damaged gate at boundary with Yew Tree Place. *Litter is cleared weekly, usually on a Tuesday. Clerk to check gate.*

JP: Potholes in Fieldhouse Lane. *This has been reported to the Hub and to Mr. E. Moore.*

IAH: Mr Hodgetts thanked the Clerk for her hard work and dedication to the Council over the past sixteen years, and, on behalf of all Councillors, presented her with a bouquet of flowers.

28. To Receive Clerk's Report, for information only

- (a) The Clerk thanked the Council for the beautiful flowers.
- (b) Replacement barrier outside school gates not yet installed. Pursue.
- (c) Details received from CALC on Dedicated Neighbourhood Policing Teams; information to be placed on Romsley PC web site.
- (d) Launch of the Children and Young Person's Plan 2008/2011 to be held at Worcester Rugby Club on 14th May – Councillors previously informed.
- (e) Annual Return for year ending 31st March 2008 due by 4th August 2008.
- (f) Deadline for response to West Midlands Regional Spatial Strategy Phase Two consultation period is 30th June 2008 but likely to be extended.
- (g) Remuneration for Gatekeeper, Safety Officer and Environmental Control person/litter picker needs to be considered.

29. To Note Correspondence Received

- (a) Local Council Review – previously circulated to all Councillors
- (b) Letter received from Planning Department at District Council regarding safety issues at 55 Bromsgrove Road site (2007/0548) and expressing his concern at the speed of traffic on this highway. Copied to all Councillors.

30. To Confirm Date for Next Meeting

Monday, 9th June 2008 at 7.30 p.m.

**Romsley Parish Council Meeting
Monday, 12th May 2008 at 7.30 p.m.**

Notes on the Public Section of the Meeting

1. PC Chris Lord reported on the recent crime statistics for Romsley.
2. PC Lord confirmed that he would monitor the parking across the footpath in Bromsgrove Road, as notified to him by the Clerk.
3. A parishioner from Shut Mill Lane reiterated the traffic speeding problems in the vicinity of her house which have resulted in a number of incidents of damage to her property. *Mr Hodgetts confirmed the Council's support to her but said that this required action from County Council Highways and requested that Mr. Moore speak to her directly.*
4. Mr J Lowe, a parishioner, thanked the Clerk for her involvement over the years and for all that she had done for the village, and wished her well in her retirement.
5. Mr Lowe commented that the postal address for planning applications should always be checked by the Clerk for accuracy and displayed correctly on the Parish Council Agendas. Checks should also be made that planning applications refer to properties within the Parish boundary.
6. With regard to the Agenda item for the inclusion of Quantry Lane and Farley Lane on the 007 bus route, Mr Lowe suggested that, perhaps, a deviation of the route could be considered for just two or three times per week.
7. Mr Lowe queried the necessity for "Flood" signs in an area 950' above sea level.
8. Mr Lowe queried why District Council collects loose plastic bottles in the recycling boxes but not when these are placed in a plastic bag to prevent spillage.

PARISH OF ROMSLEY

NOTICE OF ANNUAL PARISH MEETING

NOTICE IS HEREBY GIVEN THAT:

The Annual Assembly of the Parish Meeting for the above-named Parish will be held at St Kenelms Primary School, Bromsgrove Road, Romsley on Monday, 19th May 2008 at 8.00 p.m.

Such persons only as are registered as local government electors for the Parish will be entitled to vote at the meeting, but the meeting will be open to the public during the proceedings.

The business to be transacted at the meeting will be as follows:

1. Minutes of the previous Annual Parish Meeting
2. Chairman's Report
3. To receive financial statement of Parish Council Accounts 2007/2008
4. To receive report on the Council's representative on the Governing Body of St Kenelms Primary School.
5. To receive report of the County Council representative.
6. To receive report of the District Council representative.
7. To receive report of the Neighbourhood Watch representative.
8. To receive report of the Tree Warden.
9. To receive report of the Footpath Warden
10. To receive any items of Parochial interest.

Dated: 5th May 2008

**Signed.....
I A Hodgetts
Chairman, Romsley Parish Council**

**MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY, 19TH MAY
2008 AT 8.00 P.M.**

The meeting was attended by four Parish Councillors, one County Councillor, one District Councillor and one parishioner.

1. Minutes of the Previous Meeting

The minutes of the previous Annual Parish Meeting were read. It was proposed by Mr Hancox, seconded by Mr Hodgetts and **RESOLVED** by those able to vote that they were a true record and signed accordingly.

2. To Receive Chairman's Report

Mr Hodgetts outlined the activities of the Parish Council during the year, as follows:

- ◆ Four co-opted Councillors elected at the June meeting to reach full complement.
- ◆ The Council adopted the New Model Code of Conduct.
- ◆ Training sessions attended by Councillors and Clerk.
- ◆ Grants to County Air Ambulance, Romsley and Hunnington Show, Bromsgrove Rural Rides, Vitalise and the Hillside Ladies Club.
- ◆ New play equipment installed on the playing fields, with contributory grants received from Bromsgrove District Council and Hunnington Parish Council.
- ◆ New goalposts installed, with contributory grant received from Football Foundation.
- ◆ Skateboarding equipment vandalised. Repair costs covered by insurance.
- ◆ Funding for the playing field car park resurfacing is an ongoing project.
- ◆ Within Romsley, the Best Kept Frontage Competition won by Mrs E Alsop, Hillcrest Road.
- ◆ After much persuasion, additional grit bins have been provided by Highways.
- ◆ Telephone box in St Kenelms Road cleaned and painted.
- ◆ All plots at Winwood Heath Road allotment site are occupied.
- ◆ New projects include the production of a Village Design Statement, a Romsley Parish Council dedicated web site, Christmas tree lights, spring bulb planting and a summer sports activity scheme.
- ◆ Replacements required for Play Equipment Safety Officer, playing field Gate Keeper, and an Environmental Control person/litter picker.

Mr Hodgetts mentioned that Mr Alan Hunter, a past Parish Councillor who had served for almost 7 years, had passed away, and that condolences had been sent to his wife, Beryl.

Mr Hodgetts thanked Parish, County and District Councillors for their commitment and support, and thanked the Mrs Pat Taylor, the Clerk, for her professionalism, efficiency and loyalty over her 16 years' service. As this is her last meeting, on behalf of the Council, he wished her good health and happiness in her retirement. He then welcomed Mrs Ruth Mullett, who will act as the new Clerk to the Council as from 20th May 2008.

3. To Receive Financial Statement of the 2007/2008 Accounts

These had been circulated to the meeting. There were no comments.

4. To Receive Report from the Governing Body of St. Kenelms Primary School

Mrs H Gommersall, who has been Head Teacher for almost 14 years, is retiring at the end of the academic year. She has achieved great strides in taking the school forward and in reaching major educational goals. A replacement has been appointed and the Governors are confident that the success of the school will continue under this new leadership.

The School, once again, received an excellent Ofsted report and continues to be a well run, high achieving and a very happy environment for our young children.

5. To Receive Report of the County Councillor – Mr E Moore

Mr Moore said that Dr G Lord had been re-elected as Leader of the Council. He said that drainage problems continue throughout the County, commenting that priority is given to those liable to affect people's properties. There are funds available for youth activities; the deadline for applications from organisations connected with young people is 31st July 2008. Mr Moore mentioned that parts of the A456 have been de-trunked so that it is now the responsibility of County Highways. A Highways Forum has been set up but is in the process of reorganisation. Mr Moore confirmed that he is in contact with a parishioner from Shut Mill Lane with regard to a possible solution to traffic speeding problems in this area.

6. To Receive Report of the District Councillor – Mr D Hancox

Mr Hancox spoke on the District Council Quality of Life Survey compiled following consultation with a random selection of households within Bromsgrove District. This survey will shortly be available at www.bromsgrove.gov.uk. A selection of facts included that 54% were most concerned with speeding and noisy motorists rather than under-age drinking or vandalism; 73% were in favour of the introduction of a community transport system for disabled people; 95% recycle their rubbish regularly; 35% felt that young people get unfair media coverage; and over half of all people surveyed wanted more affordable housing in the District, but less than a third were prepared for it to be done on their own doorstep!

In response to a question raised by a parishioner, who stated that all parishes should have been included, Mr Hancox said he had no knowledge of which areas were surveyed.

7. To Receive Report of the Neighbourhood Watch Representative

PACT meetings have been replaced by a card system and residents will be asked to list the issues affecting their lives. Issues regarding speeding, raised at every PACT meeting, will continue to be followed up. Homeguard, a security system with built in telephone dialling is available from the NHW Group. Information is also available about a system for indelible property marking – Smartwater –, which can be used to identify both property and intruders. Sergeant Andrew Millwood from West Mercia police elaborated on this system, stating that the markings stay visible on a person for three months and, supposedly, on property for 100 years.

A number of areas within the Parish have no co-ordinators, and 350 properties are now covered compared to over 500 a few years ago.

8. To Receive Report of the Tree Warden

Mr T Hall's report was read to the meeting. He has attended the West Midlands Tree Forum and various courses during the year and said he was pleased to see the Worcester Black Pear planted opposite the Church Hall has produced fruit. He stated his disappointment, however, that the idea of a Community Orchard on the allotment site was dismissed. Mr Hall is currently taking part in a project to identify ancient trees. Mr Hall thanked Mrs Pat Taylor for her help and encouragement over the years.

A parishioner had reported the need for a replacement tree in Hillcrest Road. As the dead tree is apparently on Housing Trust land, the Clerk has contacted the relevant person to pursue the matter of getting the tree removed and one planted in its place.

9. To Receive Report of the Parish Paths Warden

Neither apologies nor a report have been received from Mr Nigel Neale, the Parish Paths Warden.

10. To Receive Items of Parochial Interest

- (a) Disappointment expressed by parishioner at the lack of attendance by various representatives for Agenda items. *All representatives carry out their duties on a voluntary basis.*
- (b) Query raised by parishioner as to why the promised Romsley Parish Council web site was still not up and running. *This is an Agenda item for the June meeting of the Parish Council.*
- (c) Comment made by parishioner that the agendas and minutes of all Parish Council meetings should continue to be placed on the District Council web site.

There being no other business, the meeting closed at 8.50 p.m.

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 9th June 2008 at 7.30pm at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting.

AGENDA

1. To receive and approve apologies for absence.
2. To receive Declarations of Interest.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 12th May 2008 meeting.
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts.
6. Vandalised bench at The Common, top of Romsley Hill.
7. Removal of telephone box adjacent to the Manchester Inn.
8. To consider the amalgamation of Romsley and Hunnington Parish Councils (placed on the Agenda at the request of a Romsley parishioner).
9. To consider any necessary amendments to allotment site tenancy agreement.
10. To note and consider Standing Orders.
11. To note and consider Financial Regulations.
12. To approve action required following Risk Assessment.
13. To approve purchase of white bollards.
14. To consider formation of a Youth Council **TR**.
15. To discuss Summer Sports Activity Programme.
16. To receive update on the introduction of a Romsley Parish Website **TR**.
17. To receive update on progress of a Village Design Statement **TR/JT**.
18. To receive update on the Annual Meeting of Bromsgrove Area Worcestershire CALC.
19. To consider planning matters:

District Council Decisions:

B/2008/0295 Ground floor side extension to Eirrem House, 76 Dark Lane, Romsley, Granted
B/2007/1348 Extension & conversion of barn at The Barn, Spring Lane, Romsley, Granted
B/2008/0158 Conservatory to rear at 25 Hillcrest Road, Romsley, Granted

Parish Council Recommendations:

Appeal : APP/P1805/A/08/2073213/WF Holmwood, Shutmill Lane, Romsley

20. To receive report of District Councillor, for information only – Mr D Hancox
21. To receive report of County Councillor, for information only – Mr W Moore
22. To receive reports of Parish Councillors and report items for future Agendas.
23. To receive Clerk's progress report, for information only.
24. To note correspondence received, for information only.
25. To confirm date for next meeting : **Monday 14th July 2008, 7.30pm at St Kenelms Primary School.**
26. **To consider the exclusion of the public and press in the public interest for consideration of the following items:-**
 - To discuss replacement of Playing Field Gatekeeper, Play Equipment Safety Officer and Environmental Control/Litter Picker and to consider remuneration.

Signed..... **Ruth Mullett, Clerk to the Council - 3rd June 2008**

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON MONDAY 9TH JUNE
2008 AT 7.30PM**

PRESENT : Mr I A Hodgetts (Chairman), Mrs M A Bayfield,
Mr D Hancox, Mr J Price, Mr T Richards and Mrs J Tandy

1. **To Receive and Accept apologies for Absence**
Apologies received from Mrs Cooper because of illness. Apology was accepted.
2. **To Receive Declarations of Interest – Nil**

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to these Minutes.

3. **To Sign as a True Record the Draft Minutes of the 12th May 2008 Meeting**
It was proposed by Mr Hancox, seconded by Mr Price and unanimously **RESOLVED** that the minutes be signed as a correct record.
4. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
5. **To Approve Payment of Accounts**
It was proposed by Mrs Tandy, seconded by Mr Hancox and unanimously **RESOLVED** to approve the following payment :

Annette Harbinson	Environmental Control x 4 weeks	£138.00
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6. **Vandalised Bench at The Common, top of Romsley Hill**
Mr Hodgetts confirmed that a bench at The Common had been seriously vandalised and advised that the bench could not be removed until a replacement was ready due to health and safety issues. Clerk to make an insurance claim for a replacement bench.
7. **Removal of Telephone Box Next to the Manchester Inn**
A number of objections had been received by residents at the removal of the telephone box and due to it's historical value and the fact that it should remain as an emergency telephone box for residents, it was unanimously agreed by all that we should keep it. Clerk to write to Bromsgrove District Council informing them of our decision.
8. **To Consider the Amalgamation of Romsley and Hunnington Parish Council**
It was discussed as to the pros and cons of the two parish council's amalgamating and it was unanimously agreed that no Councillor could see any added benefit Romsley residents would gain from this merger. Romsley and Hunnington Parish Council have always been two separate parishes each operating entirely differently to the other, both having different needs and aspirations. Mr Price thought as we had a good working relationship with Hunnington, the Clerk should write to the Hunnington Chairman, Mr Peeney, and explain our decision.
9. **Consider any Necessary Amendments to Allotment Site Tenancy Agreement**
Clerk to distribute the draft Tenancy Agreement to all Councillors to be approved at the next meeting. Mr Richards and Mr Price are to arrange an inspection of the allotment prior to the next meeting and Clerk to ascertain who has got written approval for sheds/greenhouses on their plot.
Clerk had received the last outstanding rent/key of £17 from Mrs Harper, Plot 18 and confirmed she had two Romsley residents on the waiting list.
10. **To Note and Consider Standing Orders**
It was proposed by Mr Price, seconded by Mr Richards and unanimously **RESOLVED** to accept the Standing Orders with no amendments.
11. **To Note and Consider Financial Regulations**
It was proposed by Mr Hancox, seconded by Mr Price and unanimously **RESOLVED** to accept the Financial Regulations with no amendments.
12. **To Approve Action Required Following Risk Assessment**
It was proposed by Mr Hodgetts, seconded by Mrs Bayfield and unanimously **RESOLVED** to ask S Tromans to carry out the necessary work on the playing fields,

notice boards and benches throughout the village and to ask Martin Male to complete the necessary works on the bus shelter and Heritage Sign following the Risk Assessment.

13. **To Approve Purchase of White Bollards**
It was proposed by Mrs Bayfield, seconded by Mrs Tandy and unanimously **RESOLVED** to purchase new white bollards to define cutting line on grass verge opposite the Sun Public House at a cost of £28.75 plus VAT. Mr Hodgetts to confirm to Clerk how many is required.
14. **To Consider Formation of a Youth Council**
It was proposed by Mr Richards, seconded by Mrs Tandy and unanimously **RESOLVED** to set up a Youth Council. Mr Richards has agreed to spearhead this project and he has agreed to put together project guidelines/series of events to bring to the next meeting.
15. **To Discuss Summer Sports Activity Programme**
A provisional date of 18th-22nd August has been arranged for this programme to be held at St Kenelms Primary School. Clerk to contact Bromsgrove District to confirm how much the programme would cost, what activities it would involve and at what age level.
16. **To Receive Update on Progress of a Romsley Parish Website**
It was proposed by Mr Hodgetts, seconded by Mrs Tandy and unanimously **RESOLVED** to take the password protection off the website and have it up and running. Mrs Tandy agreed to train on the website as a back-up.
17. **To Receive an Update on the Progress of a Village Design Statement**
Mrs Tandy confirmed she was still awaiting Bromsgrove District/Worcestershire County Council's own strategic plans.
18. **To Receive Update on the Annual Meeting of Bromsgrove Area Worcestershire CALC**
Mr Hodgetts and Mr Price had both attended this meeting and gave a comprehensive report on it. It was reported that Dr G Lord, Leader of Worcestershire County Council gave an interesting talk on potholes, flooding, recycling and waste.
19. **To Discuss Planning Matters**
District Council Decisions

2008/0295	Side Extension at Eirrem House, 76 Dark Lane, Romsley	Granted
2007/1348	Extension/conversion of Barn, The Barn Spring Lane, Romsley	Granted
2008/0158	Conservatory, 25 Hillcrest Road, Romsley	Granted
2008/0366	First Floor side extension, 45 St Kenelms Road, Romsley	Refused

Parish Council Recommendations

A/08/2073213	Holmwood, Shutmill Lane, Romsley	Refused
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20. **To Receive Report of District Councillor, for information only**
Mr Hancox confirmed that Bromsgrove District Council was carrying out a questionnaire on Open Space in all Parishes, Clerk and Mr Hodgetts to fill in questionnaire. It was also noted that there was no evidence at present of fly tipping in the village.
21. **To Receive Report of County Councillor, for information only**
Mr Moore asked if Mr Richards had approached Worcestershire County Council with regards to the Youth Council. Mr Moore to Email Clerk details. He confirmed he was to go out with John Fraser tomorrow to look at a drainage problem at Chapel Farm, Romsley.
22. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
JT Several complaints from people about the numerous cars parked around the village on pavements, outside the gully at Hillcrest Road and around the shops.
A complaint received about the gully way in between Dark Lane/The Hedgerows, extremely overgrown and causing a green algae on the floor. **Clerk to report to County Council.**
- MB** Boy racers have been noticed on the playing fields car park. Mrs Bayfield has details and if becomes a nuisance will forward details to the Police.
- JP** Noted that the potholes in Fieldhouse Lane had been done.

People had questioned how long the roadworks in St Kenelms Road were due to take. **Mr Price to talk to Contractors to ascertain the timescale.**

DH

None

TR

None

IH

Mr Hodgetts had been contacted by a resident of 3 Yew Tree Place, complaining about having to park under trees and having a sap on her car, this is a Housing Trust matter.

23. **To Receive Clerk's Progress Report, for information only**

- Clerk had re-reported the damaged school barrier to Worcestershire County Council.
- Clerk had reported the dead tree to Worcestershire County Council and this was on a four week order to remove.
- Clerk had reported the blown over Laburnum Tree in Hillcrest Road to County Council and this was on a four week order to remove.
- Clerk confirmed due to lack of support, the Inter Parish Competition would not be going ahead.
- Clerk confirms that the West Midlands Regional Spatial Strategy, Phase Two Revision Draft Submission had been extended to 8th December.

24. **To Note Correspondence Received, for information only**

- An Email from a resident about a hate campaign she was experiencing with a neighbour in Dark Lane.
- Leaflet from Worcestershire County Council about Newstarts – Furniture and Household Appliance re-use Project – a copy of which had been placed in the Noticeboard.
- Campaign to Protect Rural England invitation to Annual General Meeting.
- Invitation from North Worcestershire Police Division to attend a Policing Matters Group Seminar should have more details for the next meeting.

25. **To Confirm Date for Next Meeting**
MONDAY 14TH JULY 2008, 7.30PM.

**Romsley Parish Council Meeting
Monday 9th June 2008 at 7.30pm**

Notes on the Public Section of the Meeting

1. PC Chris Lord reported on the recent crime statistics for Romsley.
2. PC Lord confirmed that the PACT postcards were ready to circulate by the Neighbourhood Watch Committee and the Post Office were happy to have a collection box in the Post Office. They should be distributed within the next two weeks and residents would be given two weeks to respond.
3. A parishioner from Dayhouse Bank asked if access to the Agenda could be made easier. She suggested she would be prepared to distribute copies herself. *Mr Hodgetts confirmed a good contact point for distribution would be neighbourhood Watch.*
4. Mr Lowe stated he wished Bromsgrove District Council would keep their website up to date, in particular with planning applications.
5. Mr Lowe asked when the Website would be live. *Was told this would be covered later on in the Agenda.*
6. Asked who had been spraying weedkiller in the village, especially around the Heritage Sign?
7. A parishioner from Dayhouse Bank discussed the recycling issues in the Parish. *Mr Hodgetts confirmed a detailed report from the CALC Meeting is awaited.*

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 14th July 2008 at 7.30pm at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

AGENDA

1. To receive and approve apologies for absence.
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 9th June 2008 meeting.
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts.
6. To consider and resolve to sign Audit Commission Annual Return.
7. To approve cost of £570.00 plus VAT for 25m³ replacement bark from Charles Ransford & Son Ltd.
8. To consider request for grant from Romsley & Hunnington Gardening Society.
9. To approve amended Allotment Site Tenancy Agreement (**copy previously circulated**) and receive update from Terry Richards.
10. To consider matters relating to the playing fields.
 - a) Use of football pitch by Romsley Rovers FC 2008/09.
 - b) Use of football pitch by Netherton Colts.
 - c) Use of football pitch by Rubery Social Team 2008/09 season Sunday morning.
11. To receive update on Youth Council (**TR**).
12. To receive update on Summer Sports Activity Programme.
13. Propose a kissing gate to replace stile on footpath No. 554 at Farley Lane (IH).
14. To complete Community Transport Review questionnaire from BDC (**copy circulated**).
15. To receive update on the introduction of a Romsley Parish Council Website and to discuss whether to set up a PO Box for website correspondence (**TR**).
16. To approve resiting of replacement bench at Foxhill, Romsley.
17. To receive update on Parish Councils' Seminar held on 20th June and Forum held on 24th June (**IH**).
18. To receive update on progress of a Village Design Statement (**TR/JT**).
19. To consider planning matters :
District Council Decisions:

B/20080385	Conservatory Farley Cottage, Winwood Heath Rd	Granted
B/2008/0341	Conservatory 3 Winston Drive, Romsley	Granted
B/2008/0418	St Kenelms Cottage, Uffmoor Lane	Withdrawn

Parish Council Recommendations:

08/0581	Replacement windows The Granary, Dayhouse Farm	No objections
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20. To receive report of District Councillor for information only – Mr D Hancox.
21. To receive report of County Councillor, for information only – Mr W Moore
22. To receive reports of Parish Councillors and report items for future Agendas.
23. To receive Clerk's progress report, for information only.
24. To note correspondence received, for information only.

- 25. To confirm date for next meeting : **Monday 8th September 2008, 7.30pm at St Kenelms Primary School.**
- 26. **To consider the exclusion of the public and press in the public interest for consideration of the following items:-**
 - a) To confirm new remuneration package for Environmental Control/Litter Picker.

Signed.....

Ruth Mullett, Clerk to the Council

9th July 2008

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 14th July 2008 AT 7.30PM**

**PRESENT : Mr I A Hodgetts (Chairman), Mrs M A Bayfield,
Mr D Hancox, Mr T Richards, Mrs A Cooper and Mrs J
Tandy**

1. **To Receive and Accept apologies for Absence**
Apologies received from Mr Price due to holiday and District Councillor Mr E Moore due to another meeting. Apologies were accepted.
2. **To Receive Declarations of Interest – Nil**

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to these Minutes.

3. **To Sign as a True Record the Draft Minutes of the 9th June 2008 Meeting** - it was proposed by Mrs Tandy, seconded by Mr Richards and unanimously **RESOLVED** that the minutes be signed as a correct record.
4. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
5. **To Approve Payment of Accounts**
It was proposed by Mrs Bayfield, seconded by Mrs Cooper and unanimously **RESOLVED** to approve the following payments :

Diane Malley	Internal Audit	£150.00
Glasdon UK Ltd	Edgeliner Bollards	£236.46
A Harbinson	Environmental Control	£138.00
Worcs CC	Hire of School Hall	£32.76
R Mullett	Printer Ink x 2	£27.99
NPower	Street Light	£24.41
Romsley Show	Donation	£125.00
6. **Audit Commission Annual Return** - It was resolved that the figures placed on return together with statement of assurance requirements were in place and Chairman and Clerk signed form as required.
7. It was proposed by Mrs Bayfield, seconded by Mrs Tandy and unanimously **RESOLVED** to approve the cost of £570.00 plus VAT for 25m³ replacement play bark for the playing area from Ransford and Son Limited. Clerk to order new bark and Councillors agreed to help spread once it had arrived.
8. **Donation request from Romsley and Hunnington Gardening Show** – it was proposed by Mrs Cooper, seconded by Mrs Tandy and unanimously **RESOLVED** that the Council, in accordance with its powers under Section 137 of the Local Government Act 1972, should incur the following expenditure, which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure - £125.00. This donation

was made with two conditions, firstly that Romsley Parish Council were to be mentioned in their brochure and secondly that all allotment holders are entitled to show.

9. **To approve amended Allotment Site Tenancy Agreement** – This item was deferred to the Trustee Meeting held after the Parish Council Meeting.
10. **To consider matters relating to the playing fields :-**
 - a) Use of football pitch by Romsley Rovers – it was agreed to wait until we have received the fixture list from Romsley Rangers, if their games fell on alternative Sundays, the Parish Council agreed for them to use the pitch on alternate Sunday afternoons.
 - b) Use of football pitch by Netherton Colts – it was proposed by Mrs Tandy, seconded by Mrs Bayfield and unanimously **RESOLVED** to allow Netherton Colts to use the football pitch Tuesday or Thursday evening for a period of six weeks at a cost of £15 for the six week period. Clerk to contact them and ascertain which evening they would prefer.
 - c) Use of football pitch by Rubery Social Team – the Council decided against allowing them use of the pitch.
11. **To receive update on Youth Council** – Mr Richards updated the Council on a possible grant available from Worcestershire County Council for the setting up of a Youth Council. Mr Richards to liaise with Mr Moore and to circulate figures via the Clerk.
12. **To receive update on Summer Sports Activity Programme** - Clerk had still not received any more details on the Summer Sports Activity Programme despite numerous Emails. Mrs Bayfield suggested that next year we ask to meet personally with Bromsgrove District Council to try and organise this event earlier in the year so it could be advertised properly.
13. **Propose a kissing gate on footpath no. 554, Farley Lane** – it was proposed by the Chairman and seconded by Mrs Tandy to replace the existing stile with a new kissing gate. Clerk to contact Footpath Officer at County Hall.
14. **To complete Community Transport Review Questionnaire from BDC** – clerk to complete questionnaire incorporating the views of Farley Lane residents with regards lack of bus service from Ludlows.
15. **To Receive Update on Progress of a Romsley Parish Website** Mr Richards confirmed that he had received confirmation from Janet that the website name was not geographical enough and has contacted Julie Kirkbride for help and guidance. It was agreed not to set up a PO Box at present, but to see if there is a need once the website has been up and running for a period of time.
17. **To approve resiting of replacement bench at Foxhill, Romsley** – it was proposed by the Chairman, seconded by Mr Richards and unanimously **RESOLVED** to resite the bench stored at Cuckoo Farm to Foxhill. Clerk to contact Martin Male to refurbish the bench and resite.

18. **To Receive Update on Parish Council Seminar held on 20th June and Forum on 24th June** – Chairman and Clerk attended both these meetings. Chairman gave an update on the Seminar which was facilitated by David Cropp, Chairman of Worcs CALC which is hopefully going to forge better working relationships with District and Parish Councils. An update on Smartwater was given at the Forum meeting; new Neighbourhood Watch signs are to go up on Bromsgrove Road as a deterrent advertising that Smartwater is in this area.
19. **To receive update on progress of a Village Design Statement** –Mrs Tandy confirmed she still desperately needs feedback from local residents. Mrs Tandy asked the Halesowen News if they would put an article in asking for feedback and Clerk to once again mention it in the Parish Magazine.
20. **To consider Planning Matters**
District Council Decisions
- | | | |
|-------------|---------------------------------------|-----------|
| B/20080385 | Conservatory Farley Cottage, | Granted |
| B/2008/0341 | Conservatory 3 Winston Drive, Romsley | Granted |
| B/2008/0418 | St Kenelms Cottage, Uffmoor Lane | Withdrawn |
- Parish Council Recommendations:**
- | | | |
|---------|---|---------------|
| 08/0581 | Replacement windows The Granary,
Dayhouse Farm | No objections |
| 08/0657 | Erection of Fence, 29 Bromsgrove Road | No objections |
21. **To Receive Report of District Councillor, for information only**
Mr Hancox confirmed that Kevin Dicks, Chief Executive of BDC is to also take over Redditch DC on a six month trial period. Also, that Sanders Park has once again been awarded the Green Flag for appearance.
21. **To Receive Report of County Councillor, for information only** – none.
22. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
- MB** Suggested it would be a good idea for the Clerk to send a retirement card on behalf of the Parish Council to Mrs Gommersall, Head Mistress congratulating her on her retirement. **Clerk to arrange.**
- TR** Is it possible for the Council to contact the Manchester Inn ref. their placing street signs on the pedestrian pavement and thus blocking the way
Mention of the poor condition of the road (pot holes etc.) on Dayhouse Bank.
All the drains on Dayhouse Bank and Old House Lane are still blocked.
To be put on September Agenda.
- JT** None
- AM** None
- IH** None
23. **To Receive Clerk's Progress Report, for information only**
- Clerk confirmed that the damaged school barrier had been replaced.
 - Clerk confirmed that the dead tree had been removed.

- Clerk confirmed that the blown over Laburnum Tree in Hillcrest Road had been removed.
 - Clerk confirmed she had received three complaints from residents about the barrier opposite the school at the end of the gully. The barrier is too large and does not allow double pushchairs to use the gully. **Clerk to report to WCC.**
 - Clerk confirmed she had sent an insurance claim for the damaged bench on The Common and was awaiting a response.
 - Clerk confirmed she had received a bulb catalogue from J Parker and it was agreed to put this on the September agenda.
24. **To Note Correspondence Received, for information only**
- Local Council Review
 - Letter from John Peeney, Chairman Hunnington Parish Council asking to pass on their thanks for his courtesy in advising him on the matter of the Amalgamation.
25. **To Confirm Date for Next Meeting**
MONDAY 8th SEPTEMBER 2008, 7.30PM.

**Romsley Parish Council Meeting
Monday 14th July 2008 at 7.30pm**

Notes on the Public Section of the Meeting

1. Mr Hall confirmed that allotment holders were not happy that they had not been invited to contribute on the new Tenancy Agreement; it was a matter of good manners that a copy could at least have been displayed on the Noticeboard. *The Chairman advised Mr Hall that the Tenancy Agreement was to be discussed at a Trustee Meeting of which he would invite a member of the Allotment Holders for their views/input.*
2. Mr Hamblett asked how many grass cuts the allotment should have. *The Chairman advised that he would try and keep on top of it.* Mr Hamblett also mentioned he had heard certain rumours that allotment holders would be asked to remove sheds, if they had been their for ten years, why remove them now? He referred to the Parish Council as "Gestapo".
3. Mr Lowe asked why the Agenda was not available on BDC website. *Clerk confirmed it had been Emailed but Andy Stephens was on holiday.*
4. Mr Lowe mentioned a car blocking the pavement. *The Chairman confirmed that the car had in fact been broken into and the owners could not presently remove it.*
5. Mr Lowe asked if anything was being done about the Post Office closures. *The Chairman confirmed that he was, on behalf of the Parish Council, liaising with Jag as we do not want to lose the Post Office.*
6. PC Chris Lord reported that the recent PACT postcards survey had been completed. He had received 22 responses, 12 on anti-social behaviour, 9 on speeding and 1 on parking on footpaths.

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 8th September 2008 at 7.30pm at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

AGENDA

1. To receive and approve apologies for absence.
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 15th July 2008 meeting.
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts.
6. To receive update on Youth Council **(TR)**.
7. To receive update on Summer Sports Activity Programme.
8. To receive update on proposed kissing gate to replace stile on footpath No. 554 at Farley Lane (IH).
9. To discuss blocked drains on Dayhouse Bank and Old House Lane.
10. To consider latest issue of Worcestershire Mail No. 49 circulated with this Agenda.
11. To consider purchase of new Christmas Tree lights.
12. To consider purchase of bulbs (JT).
13. To consider response to Bromsgrove Town Centre Area Action Plan Consultation.
14. To receive update on the introduction of a Romsley Parish Council Website **(TR)**.
15. To receive update on progress of a Village Design Statement **(TR/JT)**.
16. To consider planning matters :

District Council Decisions:

Appeal	Holmwood, Shut Mill Lane, Romsley	Dismissed
08/0581	Replacement windows The Granary, Dayhouse Farm	Granted
08/0414	Siting of demountable agricultural cabin Oak Meadow Farm	Refused

Parish Council Recommendations:

08/0585	Extension & replacement garage roof, 39 Bromsgrove Road	No Objections
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17. To receive report of District Councillor for information only - Mr D Hancox.
18. To receive report of County Councillor, for information only - Mr W Moore
19. To receive reports of Parish Councillors and report items for future Agendas.
20. To receive Clerk's progress report, for information only.
21. To note correspondence received, for information only.
22. To confirm date for next meeting : **Monday 13th October 2008, 7.30pm at St Kenelms Primary School.**

Signed.....

Ruth Mullett, Clerk to the Council

1st September 2008

The meeting will be followed by a meeting of the Trustees of Winwood Heath Allotments to ascertain new Trustee details and to discuss issues relevant to the site.

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 8TH SEPTEMBER 2008 AT 7.30PM**

**PRESENT: Mr I A Hodgetts (Chairman), Mr T Richards, Mrs J Tandy
and Mr J Price.**

1. **To Receive and Accept apologies for Absence**
Apologies received from Mr Hancox and Mrs Bayfield due to holiday and Mrs Cooper. Apologies were accepted.
2. **To Receive Declarations of Interest – Nil**

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to these Minutes.

3. **To Sign as a True Record the Draft Minutes of the 15th July 2008 Meeting** - it was proposed by Mrs Tandy, seconded by Mr Richards and unanimously **RESOLVED** that the minutes be signed as a correct record.
4. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
5. **To Approve Payment of Accounts**
It was proposed by Mrs Tandy, seconded by Mr Richards and unanimously **RESOLVED** to approve the following payments:

Worcs CALC 4 Essentials Module 3 & 4	£11.75
Charles Ransford and Son – Woodfibre	£669.75
Clement Keys Audit Fee	£158.63
A & M Hodgetts moving woodfibre	£70.50
Annette Harbinson environmental control x 8	£330.00
6. **To receive update on Youth Council** – research had found that Council's who had successfully launched Youth Council's were recruiting youngster through social networking sites like Facebook for example. It was proposed to put a draft message together to circulate for approval by Councillor's before placing on Facebook.
7. **To receive update on Sport's Activity Programme** – Clerk confirmed that invitations for the Sports Activity Programme were not distributed till the last day of the school term and therefore did not give parents/children enough time to discuss whether they would like to attend or the Parish Council time to maybe arrange additional funding. The Clerk's daughter, together with a few of her friends attended for one day and was sadly not very impressed. It was agreed that if this event is to go ahead again next year we have to try and meet personally with BDC and make sure it is advertised a lot earlier.
8. **Update on Kissing Gate on Footpath No. 554** – It was Proposed by the Chairman and Seconded by Mrs Tandy to replace the stile with a kissing gate at a cost of £300. Clerk to order the gate and have

delivered to the Chairman's home and arrange for Steve Tromans to erect once it has been received.

9. **To discuss blocked drains on Dayhouse Bank and Old House Lane** – Mr E Moore, County Councillor asked for Clerk to Email him location of the drains and he will arrange to have them looked at
10. **To consider matters of interest from Worcestershire Mail No. 49** – none.
11. **To consider purchase of new Christmas Tree lights** – Mr Price agreed to take the catalogue and investigate the feasibility of using LED lights.
12. **To consider purchase of bulbs** – Mrs Tandy is to discuss with her father-in-law and let the Clerk have their recommendations.
13. **To consider response to Bromsgrove Town Centre Area Action Plan Consultation** – Mrs Tandy to complete the questionnaire and return to the Clerk for posting.
14. **To receive Update on Parish Council Website** – Mr Richards confirmed he had experienced numerous problems with obtaining the Parish Website name but confirmed the website should be up and running by the next meeting. Chairman thanked Mr Richards for all the time and hard work he has spent on this project.
15. **To Receive Update on Village Design Statement** – It was Proposed by Mrs Tandy, Seconded by Mr Price and unanimously RESOLVED to defer this item to the next meeting.
16. **To consider Planning Matters**
District Council Decisions

Appeal	Holmwood, Shutmill Lane, Romsley	Dismissed
08/0581	Replacement Windows, The Granary, Dayhouse Farm	Granted
08/0414	Siting of demountable agricultural cabin Oak Meadow Farm	Refused
Parish Council Recommendations:		
08/0585	Extension & replacement garage roof 39 Bromsgrove Road	No objections
08/0793	Extension to 40 St Kenelms Road	Objections
17. **To Receive Report of District Councillor, for information only** – None.
18. **To Receive Report of County Councillor, for information only** – none.
19. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
JP None.
JT Residents on Dark Lane wanted it noted what an excellent service they had received from BDC during the floods.
TR None
IH None
21. **To Receive Clerk's Progress Report, for information only**
 - Had received confirmation that a bus service 107 has been put on serving the South Romsley area operating on Tuesday and

Thursday and notices had been put in the Noticeboard and in the Parish Magazine.

- Had received an unqualified audit from Clement Keys and the closure of the audit has been displayed in the Notice Board.
- All Councilors have been invited to a Royal Air Force Civic Reception at County Hall on 5th November, to let Clerk know if any of you would wish to attend.
- A donation request has been received from Vitalise essential breaks for disabled people and carers based in Essex, Clerk to ascertain whether any residents from Romsley have benefited from this service before considering whether to donate.
- Clerk has received a thank you letter from Romsley and Hunnington Gardening Society for our donation.

21. **To Note Correspondence Received, for information only – None**

22. **To Confirm Date for Next Meeting
MONDAY 13th October 2008, 7.30PM.**

**Romsley Parish Council Meeting
Monday 8th September 2008 at 7.30pm**

Notes on the Public Section of the Meeting

1. PC Lord reported on the crime statistics in the village for the months of July and August. He also confirmed that 4 responses from the PACT Postcards in Dayhouse Bank had been received, two on speeding, 1 on footpaths and one on blocked drains.
2. Mr Hamblett asked to confirm how long the grass cutting on the allotment had been in progress and when it was agreed. *The Chairman advised that the grass is cut four times a year but only on instruction by the Clerk..*
3. Mr Lowe asked when the Website is to be up and running. *This matter will be discussed in full during the meeting.*
4. Mr Lowe asked Mr Moore to confirm who had benefitted from his grant of £3,500. *Mr Moore confirmed it was a youth based grant and that the Parish Council had been made aware of it..*
5. Mr Lowe asked who is responsible for the state of the grass opposite the shops in Romsley and when it was going to be cut. *The Chairman confirmed it is cut at the end of the flowering season, the end of September.*

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 13TH OCTOBER 2008 AT 7.30PM**

PRESENT: Mr I A Hodgetts (Chairman), Mrs M Bayfield (Vice Chairman), Mr T Richards, Mrs A Cooper, Mr D Hancox and Mr J Price.

1. **To Receive and Accept apologies for Absence**
Apologies received from Mrs Tandy due to illness. The apology was accepted.
2. **To Receive Declarations of Interest – Nil**

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to these Minutes.

3. **To Sign as a True Record the Draft Minutes of the 8th September 2008 Meeting** - it was proposed by Mrs Cooper, seconded by Mr Price and unanimously **RESOLVED** that the minutes be signed as a correct record.
4. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
5. **To Approve Payment of Accounts**
It was proposed by Mrs Bayfield, seconded by Mr Price and unanimously **RESOLVED** to approve the following payments:

Worcs County Council hire of school hall	£32.76
Annette Harbinson environmental control x 4	£165.00
Mileage CALC AGM 9 th October 2008-10-08	£24.55
Printer Ink x 2	£27.99
NPower	£24.68
J Parker Dutch Bulbs	£319.60
A Cooper flowers for Mrs Taylor	£25.00
6. **To agree replacement bench at The Common –** Clerk confirmed she had received a cheque for £405 from Allianz Mutual in full settlement of our insurance claim. Mr Richard's agreed to take the catalogues and choose a suitable replacement bench and his recommendation to be agreed at the next meeting.
7. **To approve new Standing Orders –** Clerk read out the amended Standing Order and it was proposed by the Chairman, seconded by Mr Price and unanimously **RESOLVED** to adopt these new Standing Orders and the Chairman duly signed.
8. **To receive update on matters relating to the playing fields –** Clerk confirmed she had received the new fixtures list from Hasbury Rangers and had forwarded them the usual agreement.
9. **To receive update on Youth Council –** it was unanimously agreed that this item be deferred to the next meeting.

10. **To receive update on Sport's Activity Programme** – it was agreed to defer this item till February when we would invite Bromsgrove District Council to attend our meeting.
11. **To receive report on Parish Council Forum held on 30th September 2008**– the Chairman gave a detailed report on this meeting, the main points covered were the new changes to the planning procedures. It was also noted that BDC would no longer be issuing Parish Council's with paper copies of planning applications.
12. **To receive report on CALC AGM held on 9th October 2008** – this meeting was attended by the Chairman and Clerk. CALC's budget for 2008/09 was discussed in detail at this meeting and was brought to everyone's attention that CALC would be running at a deficit this year as they had lost a large grant from Defra.
13. **Update on Kissing Gate on Footpath No. 554** – Clerk has ordered the new kissing gate and this should be delivered to the Chairman's home, sometime in November. It was agreed for Martin Male to install.
14. **To consider purchase of new Christmas tree lights** – Mr Price had looked into the possibility of replacing the Christmas tree lights with LED ones but there is a major cost implication which far exceeds our budget. He has found some alternative clear golf-ball ones which are within budget but is going to source whether we can purchase coloured and report back to the next meeting.
15. **To consider purchase of new bulbs** – Mrs Tandy and family had chosen bulbs from the catalogue to a total of £272.00. Mr Tandy had chosen bulbs which were particular favourites of his late wife and if necessary, had suggested making a donation to the Parish Council to cover the extra costs. The Parish Council thanked Mrs Tandy and her family for her kind donation but agreed that the donation was not necessary. It was unanimously agreed for Clerk to order the new bulbs.
16. **To receive Update on Parish Council Website** – it was unanimously agreed that this item be deferred to the next meeting.
17. **To Receive Update on Village Design Statement** – In Mrs Tandy's absence, it was unanimously agreed that this item be deferred to the next meeting.
18. **To consider Planning Matters**
District Council Decisions
 08/0585 Extension to 39 Bromsgrove Road Granted
Parish Council Recommendations:
 08/0793 Extension to 40 St Kenelms Road Objections
 08/0817 Kenelmstowe, St Kenelms Road Objections
19. **To Receive Report of District Councillor, for information only** – Mr Hancox had attended a Special Meeting at BDC to decide whether the go ahead with free swimming for under 16's but due to budget concepts BDC agreed not to go ahead with this incentive.
20. **To Receive Report of County Councillor, for information only** – none.

21. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
MB – asked to confirm whether we would be having any more reporters from the Halesowen News. Confirmed that they had ceased delivering the paper in the village and therefore would not be reporting on any meetings.
 - has been approached by a resident about the number of cancer sufferers in the village. Clerk to write to the Director of Public Health for Worcester to see if there is any data to ascertain numbers of cancer sufferers in the village and to ascertain whether there is in fact a cluster of types of cancers in Romsley.
AC- mentioned the problems with dog fouling in the area and wondered whether we could put up some signs to encourage people to be more responsible. Also there is a road drain by the gully in St Kenelms road which is crumbling, Chairman to have a look.
JP - none
IH - none
DH - none
TR – has been approached by a resident to see if anything can be done about the metal fence around the Manchester Inn car-park.
 - also, have we heard anything about removing the phone box at the Manchester Inn? Clerk confirmed nothing to date had been received.
22. **To Receive Clerk's Progress Report, for information only**
- Clerk confirmed she had written to Severn Trent Water about the recent flooding in the village but was awaiting a response.
 - There has been some hedge cutting left on the public footpath running between Poplar Lane and Dark Lane (Slack Lane). Clerk had contacted the Footpath Officer who was going to arrange to have it removed.
23. **To Note Correspondence Received, for information only –**
- Communities and Local Government – The Making and Enforcement of Byelaws - A Consultation
24. **To arrange date for Precept Meeting** – it was agreed to confirm this date at the next meeting for either 5th or 19th January.
25. **To confirm that of next meeting – MONDAY 10TH NOVEMBER 2008, 7.30PM.**

Romsley Parish Council Meeting - Monday 13th October 2008 at 7.30pm

Notes on the Public Section of the Meeting

1. PC Lord reported on the crime statistics in the village for the month of September He also confirmed that Neighbourhood Watch was working well through Marcia Cooper, (Neighbourhood Watch Chairman). He reported that there had been some damage to the shutters at the village newsagent where some abusive language had been sprayed on the them. Mrs Cooper's husband had noticed some youths that evening riding mini-motorbikes around the playing field and PC Lord was to check on this when he left the meeting.
2. Mr Lowe stressed he was disappointed with the response we have received from Julie Kirkbride in relation to the Website.
3. Mr Lowe asked whether employees of Bromsgrove District Council are subject to the same Standards Board procedures as Parish Councillors?

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 10th November 2008 at 7.30pm at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

AGENDA

1. To receive and approve apologies for absence.
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. To sign as a correct record the draft minutes of the 13th October 2008 meeting.
4. To consider matters arising from the minutes, not included on the Agenda.
5. To approve payment of accounts.
6. BT removal of telephone box Dayhouse Bank and agreement whether PC to adopt (**copy letter attached**).
7. To agree replacement bench for The Common (**TR**).
8. Matters relating to Winwood Heath Allotment Site.
9. To receive update on Youth Council (**TR**).
10. To receive update on proposed kissing gate to replace stile on footpath No. 554 at Farley Lane (**IH**).
11. To consider purchase of new Christmas Tree lights (**JP**).
12. To receive update on the introduction of a Romsley Parish Council Website (**TR**).
13. To receive update on progress of a Village Design Statement (**TR/JT**).
14. To consider planning matters :

District Council Decisions:

Parish Council Recommendations:

08/0817	Kenelstowe, St Kenelms Road	Objections
08/0906	Yew Tree Nursing Home	
08/0911	45 St Kenelms Road	

Enforcement Issues :

08/0657	Erection of fence, 29 Bromsgrove Road	Update
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15. To receive report of District Councillor for information only – Mr D Hancox.
16. To receive report of County Councillor, for information only – Mr W Moore
17. To receive reports of Parish Councillors and report items for future Agendas.
18. To receive Clerk's progress report, for information only.
19. To note correspondence received, for information only.
20. To confirm date for next meeting : **Monday 8th December 2008, 7.30pm at St Kenelms Primary School.**

Signed.....
Ruth Mullett, Clerk to the Council

4th November 2008

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 10TH NOVEMBER 2008 AT 7.30PM**

PRESENT: Mr I A Hodgetts (Chairman), Mrs M Bayfield (Vice Chairman), Mr T Richards, Mrs A Cooper, Mr D Hancox, Mrs Tandy and Mr J Price.

1. **To Receive and Accept apologies for Absence - Nil**
2. **To Receive Declarations of Interest – Nil**
3. **To Sign as a True Record the Draft Minutes of the 13th October 2008 Meeting** - it was proposed by Mr Richards, seconded by Mrs Bayfield and unanimously **RESOLVED** that the minutes be signed as a correct record.
4. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
5. **To Approve Payment of Accounts**
It was proposed by Mr Price, seconded by Mrs Tandy and unanimously **RESOLVED** to approve the following payments:

Annette Harbinson environmental control x 4	£165.00
Martin Male reglazing of bus shelter	£55.00
J Parker Dutch Bulbs	£15.86
S Tromans – mowing	£1,280.00

At this point, the Chairman adjourned the meeting to allow public participation. Notes are appended to these Minutes.

6. **BT removal of telephone box** – it was proposed by Mrs Tandy, Seconded by Mr Richards and unanimously **RESOLVED** that the Parish Council would not sponsor this telephone box and would allow it to be removed by BT due to lack of use by residents.
7. **To agree replacement bench for The Common** – it was proposed by Mr Richards, seconded by Mrs Bayfield and unanimously **RESOLVED** to order a Brompton Iroko, dark stain bench from Streetmaster and have delivered to the Chairman's home. It was also agreed for Martin Male to fix the bench and Clerk to contact him to arrange once the bench has been received.
8. **Matters relating to Winwood Heath Allotment Site** – the Chairman confirmed that the communal bonfire area was not working and has suggested to Anne Yorke that all allotment holders burn their own rubbish for the time being. Chairman is to contact Joanne Hall, Allotment Officer at BDC to ascertain her views on bonfires on allotments before proceeding any further. There is also an encroachment issue and the Chairman and Mr Price are to visit the allotment and mark out the offending plot and contact the tenant involved.

9. **To receive update on Youth Council** – Mr Richards had done a lot of research and reading on how other Parish Council's have set up Youth Council's and feels our size could present a problem. He has suggested the best way to contact young people is through the internet and is going to send Clerk some suggests to be forwarded to all Councillors.
10. **To receive update on kissing gate** – Chairman confirmed he had received the new kissing gate but the hoops were missing. Clerk has since received an Email from BDC stating that there was an error with processing the order and the hoops were omitted. Replacements should be received by the end of November, early December.
11. **To consider purchase of new Christmas tree lights** – Mr Price is to meet with an electrician early next week and once voltage issues have been discussed, Mr Price will order the Christmas lights.
12. **To receive update on Romsley Parish Council Website** – Mr Richards had looked at the website space WCC were offering Parish Councils and it was agreed that we would make use of this space and Mr Richards offered to help Clerk but the prime responsibility would remain with the Clerk. The Parish Council thanked Mr Richards for all his hard work on this project.
13. **To receive update on Village Design Statement** – Mrs Tandy confirmed she had still not received any interest from resident on a VDS. She confirmed she would place one more advert in the Parish Magazine with a response date of 15th January after which time, if we had still not received any response we would have to sadly put this item to bed. The Parish Council thanked Mrs Tandy for all her hard work so far on this project.
14. **To consider Planning Matters**
Parish Council Recommendations:
- | | | |
|---------|------------------------|---------------|
| 08/0906 | Yew Tree Nursing Home | No objections |
| 08/0911 | 45 St Kenelms Road | No objections |
| 08/0896 | St Kenelms Church Hall | No objections |
15. **To Receive Report of District Councillor, for information only** – Mr Hancox had attended a Planning Committee Meeting where it was agreed for 150 social houses to be built on the edge of Sidemoor/Perryfields Road. He also confirmed that BDC were to undertake a CAP Audit inspection this week.
19. **To Receive Report of County Councillor, for information only** – following a complaint by a Dayhouse Bank resident Mr Moore has written to Highways concerning gritting and drains. Mr Moore to forward copy of the Email to the Clerk for information.
20. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
MB – reported potholes on Bromsgrove Road, **Clerk to report to Highways.**
AC- none

JT – it was noted during the recent frost that Dark Lane and Poplar Lane were not gritted.

JP - 2/3 stiles really need some attention. **JP to let Clerk know numbers so they can be reported.**

IH - none

DH - none

TR – confirmed he had received copies of the complaint the resident of Dayhouse Bank had given to Mr Moore and has passed to the Clerk.

21. **To Receive Clerk's Progress Report, for information only**

- Clerk confirmed she had written to Richard Harling, Director of Public Health for Worcestershire Primary Care Trust about the cancer statistics for the village and was awaiting a response.
- Clerk confirmed that Rachel Kennett, Waste Policy and Promotions Officer would be attending our meeting in December.

23. **To Note Correspondence Received, for information only –**

- Communities in Control – The Making and Enforcement of Byelaws Consultation
- First Annual Report of the Standards Committee 2007/08.
- The precept meeting was arranged for Monday 19th January, 8.00pm.

25. **To confirm that of next meeting – MONDAY 8TH DECEMBER 2008, 7.30PM.**

Notes on the Public Section of the Meeting

1. Mr Lowe asked how much use the BT phone box has had and confirmed that even a £1 to sponsor the box was dear if it not used. *The chairman confirmed the matter would be dealt with on the Agenda and he thought he would be pleased with the outcome.*
2. Mr Lowe asked what Hunnington Parishioners do to collect papers? The paper is the only way that Romsley residents know what is happening in the village.
3. Mr Lowe said that nothing Parish Councillors brought up was ever put on the agenda. *All Councillors confirmed they were happy with the system.*

NOTICE OF A MEETING OF ROMSLEY PARISH COUNCIL

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 8th December 2008 at 7.30pm at Romsley St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

AGENDA

1. To receive and approve apologies for absence.
2. To receive Declarations of Interest

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. Attendance by Rachel Kennett, Waste Policy and Promotions Officer, BDC.
4. To sign as a correct record the draft minutes of the 10th November 2008 meeting.
5. To consider matters arising from the minutes, not included on the Agenda.
6. To approve payment of accounts.
7. To receive update on Youth Council **(TR)**.
8. To discuss correspondence received from the Environmental Agency on an investigation of Yewtree Farm and Madeley Heath former landfills Environmental Protection Act 1990, Part 2A.
9. To receive RoSPA Play Area Safety Inspection Report.
10. To receive update on proposed kissing gate to replace stile on footpath No. 554 at Farley Lane **(IH)**.
11. To consider purchase of new Christmas Tree lights **(JP)**.
12. To receive update on Neighbourhood Area Committee Event held on 28th November 2008.
13. To receive update on the introduction of a Romsley Parish Council Website **(TR)**.
14. To receive update on progress of a Village Design Statement **(TR/JT)**.
15. To consider planning matters :
District Council Decisions:
08/0793 40 St Kenelms Road Granted
Parish Council Recommendations:
08/0990 2 Hillcrest Road No objections
Enforcement Issues:
08/0657 Erection of fence, 29 Bromsgrove Road Update
16. To receive report of District Councillor for information only – Mr D Hancox.
17. To receive report of County Councillor, for information only – Mr W Moore
18. To receive reports of Parish Councillors and report items for future Agendas.
19. To receive Clerk's progress report, for information only.
20. To note correspondence received, for information only.
21. To confirm date for next meeting: **Monday 12th January 2008, 7.30pm at St Kenelms Primary School.**

Signed.....
Ruth Mullett, Clerk to the Council

3rd December 2008

The meeting will be followed by a meeting of the Trustees of Winwood Heath Allotments to ascertain new Trustee details and to discuss issues relevant to the site.

**MINUTES OF A MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 8TH DECEMBER 2008 AT 7.30PM**

PRESENT: Mr I A Hodgetts (Chairman), Mrs M Bayfield (Vice Chairman), Mr T Richards, Mrs A Cooper, Mr D Hancox, Mrs Tandy and Mr J Price.

1. **To Receive and Accept apologies for Absence - Nil**
2. **To Receive Declarations of Interest – Nil**
3. **Attendance by Rachel Kennett, Waste Policy and Promotions Officer, BDC** – Rachel Kennett attended the meeting and distributed literature on recycling issues. She introduced the new calendar for 2009 and talked about the introduction of the new green bin collection with £30 fee and reiterated that extra recycling boxes can be ordered from Bromsgrove District Council Customer Services. The Chairman thanked Rachel Kennet for attending the meeting.
4. **To Sign as a True Record the Draft Minutes of the 10th November 2008 Meeting** - it was proposed by Councillor Mrs Bayfield, seconded by Councillor Mrs Tandy and unanimously **RESOLVED** that the minutes be signed as a correct record.
5. **To Consider Matters Arising from the Minutes not on the Agenda – Nil**
6. **To Approve Payment of Accounts**
It was proposed by Councillor Mrs Tandy, seconded by Councillor Richards and unanimously **RESOLVED** to approve the following payments:

Playsafety Limited – playground inspection	£88.13
Printer ink x 2	£27.99
Annette Harbinson environmental control x 8	£330.00
J Hall – bulb planting	£250.00
7. **To receive update on Youth Council** – Councillor Richards has contacted three youth councils that are up and running to ascertain how they started and initially got people interested. Councillor Richards has also enquired as to the price of cheap flyers to see if that route could be feasible.
8. **To discuss correspondence received from Environmental Agency on an investigation of Yewtree Farm and Madeley Heath former landfills** – confirmation has been received from the Environmental Agency of an investigation to be carried out on behalf of Bromsgrove District Council due to concern about water contamination. All landowners have been contacted and a series of boreholes tests are to be carried out and Parish Council are to be kept informed of the test results.
9. **To receive RoSPA Play Area Safety Inspection Report** – a satisfactory report has been received from RoSPA with no works

- required at present. Clerk to give copies of report to Annette Harbinson and Alan Bagley.
10. **To receive update on kissing gate** – Chairman is still awaiting the hoops which should be received early December.
 11. **To consider purchase of new Christmas tree lights** – it was proposed by Councillor Mrs Bayfield, seconded by Councillor Mrs Tandy and unanimously **RESOLVED** to advance precept money to purchase new halogen lights at a cost of approximately £700.00. Councillor Price to order and to arrange for a qualified electrician to erect them.
 12. **To receive update on Neighbourhood Area Committee Event held on 28th November 2008** – Chairman and Councillor Price attended this meeting and gave an update. A pilot should commence April 2009 but the Parish Council are still awaiting exact confirmation as to which parishes will be included in the pilot.
 13. **To receive update on introduction of a Romsley Parish Council website** – Councillor Richards confirmed that www.romsley.org.uk is now registered to the Parish Council at a cost of £7 plus an additional cost of £5 per month to host the site for a period of two years.
 14. **To receive update on Village Design Statement** – Councillor Mrs Tandy confirmed she had still not received any input from residents on this item. The Village Design Statement is to be deferred until the February agenda when a decision will be made as to whether we take this further. Councillor Mrs Tandy was thanked for all the hard work she had put into this project.
 15. **To consider Planning Matters**
District Council Decisions

08/0793	40 St Kenelms Road	Granted
08/0990	2 Hillcrest Road	Granted
 16. **To Receive Report of District Councillor, for information only** – District Councillor Hancox confirmed that Bromsgrove District Council were expecting a good audit report.
 17. **To Receive Report of County Councillor, for information** – The Chairman offered the Parish Council's condolences on the sad loss of Pat Harris, Clark for Clent Parish Council.
 18. **To Receive Report of Parish Councillors and Report Items for Future Agendas**
MB – reported potholes on Bromsgrove Road, **Clerk to report to Highways.**
AC - none
JT – concern was expressed at the escalating parking on pavements/roads around the village. **Clerk to check with Chris Lord the law with regards to parking in a 30mph area with no street lighting.**
JP - Potholes on Fieldhouse Lane, by the entrance to the camping/caravan site, the road seems to be deteriorating rapidly. Also Backlane Farm/Romsley Store there are regularly large vehicles

loading and unloading on the road. Councillor Price feels this is an enforcement issue as the entrance gates should be set back five metres. **Clerk to put on January agenda and Councillor Price to let Councillor Mrs Bayfield have copies of the planning decision.**

DH - none

TR – confirmed there had been 11 incidents of accidents on Dayhouse Bank due to ice and the road not being gritted. County Councillor Moore to chase up grit bins and confirm whether this road is on the gritting route. Also could we adopt and formalise a Mission Statement? **Clerk to put on January agenda.**

IAH - None

19. **To Receive Clerk's Progress Report, for information only**
- Clerk confirmed that Rev Georgina would be attending the February meeting to discuss assistance towards the refurbishment of the Church Hall.
 - Clerk confirmed that the bulbs had been received from J Park and have been planted by Jeremy Hall.
 - Clerk confirmed she had received a cheque for £80 in connection with the use of the football pitch by Romsley Rangers.
 - Clerk confirmed she had reported the damaged railings opposite the Rectory on St kenelms Road to WCC.
 - Clerk had received a request from Romsley St Kenelms Scout Group for help with drainage issues. **Clerk to put on January agenda.**
23. **To Note Correspondence Received, for information only –**
- BDC – Electronic Notification of Planning Applications
25. **To confirm that of next meeting – Monday 12th January 2009, 7.30pm.**